

Wauponsee Township Board Meeting Minutes

December 20, 2023

The regular scheduled meeting of the Board of Trustees of Wauponsee Township of Grundy County, the State of Illinois, was held on the above date via internet connection and in person presence for the purpose of conducting normal business. Supervisor Wiesbrook opened the meeting at 7:00 pm. The Pledge of Allegiance to the flag followed immediately.

The meeting attendance roll call results are shown below.

Trustees:	Jeff Carr	Present
	Andy Chandler	Present
	Russ Higgins	Not Present
	Gary Lowery	Present – Arrived 7:10
Supervisor:	Ed Wiesbrook	Present
Road Commissioner:	Bucky Phillips	Present
Township Clerk	Scot Hastings	Present

Residents Present

None

Public Comment/Statements

None

Approval of Minutes

Meeting minutes for the November 15th meeting was presented. A motion to approve the minutes was made by Trustee Carr and seconded by Trustee Chandler.

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Gary Lowery	Yes
Supervisor:	Ed Wiesbrook	Yes

The motion passed on a roll call vote.

Approval of Claims

Supervisor Wiesbrook reviewed the claims with the Board. A motion was made by Trustee Chandler and seconded by Trustee Lowery to authorize the Wauponsee Township Fund claims as presented.

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Gary Lowery	Yes
Supervisor:	Ed Wiesbrook	Yes

The motion passed on a roll call vote. The claim details are listed on the attachment to these minutes.

Road Commissioner Phillips reviewed the list of claims with the Board. A motion was made by Trustee Carr and seconded by Trustee Chandler to authorize the Wauponsee Township Road and Bridge Fund claims as presented.

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Gary Lowery	Yes
Supervisor:	Ed Wiesbrook	Yes

The motion passed on a roll call vote. The claim details are listed on the attachment to these minutes.

Supervisor's Report

Supervisor Wiesbrook presented the following report:

- Went over statements and reconciled to Quicken for all accounts
- YTD compare
 - o Interest income up \$1000.00 (timing of interest payment)
 - o Personal property replacement tax down \$1200.00
 - o Property tax down \$500.00
 - o Expense up \$1000.00 on Town
 - Printer maintenance, audit committee
 - o Expense up \$28000.00 on R&B
 - Grader -\$59000.00 Building +31000.00

A motion was made by Trustee Lowery and seconded by Trustee Carr to approve the Supervisor's report as presented.

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Gary Lowery	Yes
Supervisor:	Ed Wiesbrook	Yes

The motion passed on a roll call vote.

Road Commissioner's Report

Commissioner Phillips presented the following report:

- Gave a recap of Solar Farm meeting
- Stop lights at 47 and Southmor and 47 and Pine Bluff upgraded for Emergency vehicles activation

Clerk's Report

The Clerk summarized the upcoming reports that will be coming due. Levy needs to be to County Clerk by 12/26.

A motion was made by Trustee Chandler and seconded by Trustee Lowery to approve the Clerk's report as presented.

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Gary Lowery	Yes
Supervisor:	Ed Wiesbrook	Yes

The motion passed on a roll call vote.

New Business

- Levy

Town

Supervisor Wiesbrook presented the Town Levy

A motion was made by Trustee Lowery and seconded by Trustee Carr to approve the Town Levy as presented.

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Gary Lowery	Yes
Supervisor:	Ed Wiesbrook	Yes

The motion passed on a roll call vote.

R&B

Road Commissioner Phillips presented the Road & Bridge Levy

A motion was made by Trustee Chandler and seconded by Trustee Carr to approve the R&B Levy as presented.

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Gary Lowery	Yes
Supervisor:	Ed Wiesbrook	Yes

The motion passed on a roll call vote.

- Timing of December payroll

Supervisor Wiesbrook is moving out of the Township and is resigning effective 12/31/23. December payroll is processed in January and it was discussed moving his check from January to December so there was a clean break in 2023.

A motion was made by Trustee Lowery and seconded by Trustee Chandler to process just Supervisor Wiesbrook payroll prior to the end of the year.

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Gary Lowery	Yes
Supervisor:	Ed Wiesbrook	Yes

The motion passed on a roll call vote

- Filling vacancies of open positions

Supervisor

With Supervisor Wiesbrook moving out of the Township we need to fill the supervisor position effective 1/1/24

A motion was made by Trustee Carr and seconded by Trustee Lowery to accept Ed Wiesbrook's resignation effective 12/31/23 and appoint Scot Hastings as Supervisor and as authorized signature on all Town, Road and Bridge, and General assistance bank accounts effective 1/1/24. Trustee Chandler would remain on accounts as a second signer.

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Gary Lowery	Yes
Supervisor:	Ed Wiesbrook	Yes

The motion passed on a roll call vote.

Clerk

With Scot Hastings being appointed Supervisor effective 1/1/24 we need to fill the Clerk position effective 1/1/24

A motion was made by Trustee Chandler and seconded by Trustee Lowery to appoint Russ Higgins as Clerk with the responsibility of attesting checks written on all Township accounts.

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Gary Lowery	Yes
Supervisor:	Ed Wiesbrook	Yes

The motion passed on a roll call vote.

Old Business

Adjournment

Being no further business, Trustee Carr made a motion to adjourn the meeting. Trustee Lowery seconded the motion.

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Gary Lowery	Yes
Supervisor:	Ed Wiesbrook	Yes

The motion passed on a roll call vote.

The meeting was adjourned at 8:08PM.

Meeting minutes approved on January 17, 2024

David Boudreau Trustee

Jeffrey Carr Trustee

John Conway Trustee

Scott Kwo Trustee

Scott Kwo Supervisor

Russel Higgins Township Clerk

Ed Wiesbrook

From: Tanya Downey <Tanya@KenGoodwinCPA.net>
Sent: Wednesday, December 6, 2023 1:57 PM
To: Ed Wiesbrook
Subject: payroll
Attachments: PAYROLL.PDF; Town Dec 941 payment.pdf; Town Dec IL 941 payment.pdf

Ed,

Town payroll is attached. Payroll deposits will be deducted on 12/8 for the following amounts:

	With hold	Employee	Total
Federal - 1549.64			
State - 246.96			
SS 631.04	315.52	315.52	631.04
Thanks, me 147.60	73.80	73.80	147.60
Tanya Fed 771.00	771.00		771.00
	<hr/>	<hr/>	<hr/>
	1160.32	389.32	1549.64
IL 246.96	<hr/>		<hr/>
	246.96		246.96
	<hr/>		<hr/>
	1407.28		1796.60

5/2023

Rpt B,2 Page 1

13:46:41

Report Date: 12/06/2023 Thru: 12/06/2023

Date	Sta	Gross	MCWH	SSWH	FITW	SITW	OtherPay	Net
Chandler, Andrew ⁴⁰⁷⁴								
12/06	A10	100.00	1.45	6.20	0.00	4.95	0.00	87.40
total		100.00	1.45	6.20	0.00	4.95	0.00	87.40
Hastings, Scot T. ⁴⁰⁷⁵								
12/06	A10	492.83	7.15	30.56	200.00	24.40	0.00	230.72
total		492.83	7.15	30.56	200.00	24.40	0.00	230.72
Higgins, Russel ⁴⁰⁷⁶								
12/06	A10	100.00	1.45	6.20	0.00	4.95	0.00	87.40
total		100.00	1.45	6.20	0.00	4.95	0.00	87.40
Lowery, Gary ⁴⁰⁷⁷								
12/06	A10	100.00	1.45	6.20	0.00	0.00	0.00	92.35
total		100.00	1.45	6.20	0.00	0.00	0.00	92.35
Phillips, Rodney ⁴⁰⁷⁸								
12/06	A10	3021.30	43.81	187.32	71.00	149.55	0.00	2569.62
total		3021.30	43.81	187.32	71.00	149.55	0.00	2569.62
Wiesbrook, Edward D. ⁴⁰⁷⁹								
12/06	A10	1274.85	18.49	79.04	500.00	63.11	0.00	614.21
total		1274.85	18.49	79.04	500.00	63.11	0.00	614.21
Total		5088.98	73.80	315.52	771.00	246.96	0.00	3681.70

1796.60

5478.30

TF + GA

Itemized Categories
11/30/2023 through 12/31/2023

12/16/2023

Date	Account	Num	Description	Memo	Amount
INCOME					
	Gen Assist Revenue				2,371.99
	Interest				3.98
11/30/2023	GA Checking		Interest Earned		0.38
	Property Tax				0.38
11/30/2023	GA Checking		Grundy County Treasurer	GA fund - interest	3.60
11/30/2023	GA Checking		Grundy County Treasurer	GA fund	0.25
	TF Revenue				3.35
	Interest & Dividends				2,368.01
11/30/2023	TF Checking		Interest Earned		1.84
	Pers. Prop. Replacement Tax				1.84
12/18/2023	TF Checking		Il Dept Of Revenue PPRT	deposit	308.94
	Property Tax				308.94
11/30/2023	TF Checking		Grundy County Tr	town fund	2,057.23
11/30/2023	TF Checking		Grundy County Tr	town fund - interest	1,913.12
					144.11
EXPENSES					
	TF Expenditures				-5,478.30
	Admin				-5,478.30
	Personnel				-5,478.30
	Emp. Tax Withheld				-5,478.30
12/6/2023	TF Checking 4074		...Andrew Chandler	SS	0.00
				Medicare	6.20
				IL Income Tax	1.45
				Social Security	4.95
12/6/2023	TF Checking 4075		...Scot Hastings	Medicare	30.56
				Fed Income Tax	7.15
				IL Income Tax	200.00
12/6/2023	TF Checking 4076		...Russel Higgins	IL Income Tax	24.40
				SS	6.20

TC 3

Itemized Categories
11/30/2023 through 12/31/2023

12/16/2023

Page 2

Date	Account	Num	Description	Memo	Amount
12/6/2023	TF Checking	4077	...Gary Lowery	Medicare	1.45
				IL Income Tax	4.95
				SS	6.20
				Medicare	1.45
12/6/2023	TF Checking	4078	...Rodney Phillips	Social Security	187.32
				Medicare	43.81
				Fed Income Tax	71.00
				IL Inomce Tax	149.55
12/6/2023	TF Checking	4079	...Edward Wiesbrook	Soical Security	79.04
				Medicare	18.49
				Fed Income Tax	500.00
				IL Income Tax	63.11
12/8/2023	TF Checking		...IRS Usataxpymt		-1,160.32
12/8/2023	TF Checking		Il Dept Of Revenue	Town fund IL tax withheld	-246.96
					-389.32
					-389.32
					-5,088.98
					-100.00
				gross	-492.83
					-100.00
					-100.00
12/6/2023	TF Checking	4078	...Rodney Phillips		-3,021.30
12/6/2023	TF Checking	4079	...Edward Wiesbrook		-1,274.85
				OVERALL TOTAL	-3,106.31

TC 4

R & B

Itemized Categories
11/30/2023 through 12/31/2023

12/16/2023

Date Account Num Description Memo Amount

INCOME

R & B Revenue

Interest Income

11/30/2023

R&B Check...

Interest Earned

8.45

Property Tax

11/30/2023

R&B Check...

Grundy County Tax Dist

16,219.95

11/30/2023

R&B Check...

Grundy County Tax Dist

Interest

1,136.27

Replacement Tax

12/18/2023

R&B Check...

Il Dept Of Revenue PPRT R&B

deposit

935.14

Social Security

11/30/2023

R&B Check...

Grundy County Tax Dist

Social Security

80.37

11/30/2023

R&B Check...

Grundy County Tax Dist

Social Security - Interest

6.06

EXPENSES

R & B Expenditures

Administration

Contractual Services

Telephone

12/20/2023

R&B Check... Print

Verizon

942005006-00001

-147.98

12/20/2023

R&B Check... Print

Comcast Business

Account #8771 20 019 02872...

-386.46

Maintenance

Capital Outlay

Building

12/20/2023

R&B Check... Print

George McComb Landscaping

Town Landscape Fall Cleanup

-245.00

Commodities

Building

12/20/2023

R&B Check... Print

Barry Plumbing & Heating, Inc.

Service boiler

-300.00

Equipment

12/20/2023

R&B Check... Online... Bank Card Processing Center

Gloves, Cleaning Supplies tr...

-1,000.53

R & B
2

12/16/2023

Itemized Categories
11/30/2023 through 12/31/2023

Page 2

Date	Account	Num	Description	Memo	Amount
	Gasoline				-215.22
12/20/2023	R&B Check...	Online...	Bank Card Processing Center		-215.22
	Contractual Services				-461.45
	Building				-120.00
12/20/2023	R&B Check...	Print	Megan Valdivia	Clean Office x 2	-120.00
	Utilities				-341.45
12/20/2023	R&B Check...	Print	Nuway Disposal	Monthly charge for dumpster	-66.28
12/20/2023	R&B Check...	Print	Com Ed - North Building	935639007	-45.58
12/20/2023	R&B Check...	Print	Nicor Gas - North Building	Natural Gas	-92.36
12/20/2023	R&B Check...	Print	Nicor Gas - South Building	86-27-20-0289 9	-137.23
OVERALL TOTAL					14,493.33

RFB3

OLD NATIONAL BANK

P. O. Box 718
Evansville, IN 47705

COMBINED STATEMENT

ACCOUNT INFORMATION

DATE 11/30/2023
ACCOUNT NUMBER [REDACTED]

PAGE 1 OF 6

00002115 FP264312012316595900 06 000000000 0137487 007

WAUPONSEE TOWNSHIP
ROAD & BRIDGE FUND & DISTRICT
PO BOX 969
MORRIS IL 60450-0969

CLIENT CARE CONTACT INFORMATION

Client Care: 800-731-2265
Visit us Online: www.oldnational.com
Written Inquiries: P. O. Box 419
Evansville, IN 47703

00002115 0579443 0001-0006

SUMMARY OF ACCOUNTS

Type of Account	Account Number	Current Balance
Deposits		
PUBLIC FUNDS INTEREST CHECKING	[REDACTED]	\$521,270.01
SELECT PUBLIC FDS SAV	[REDACTED]	\$13,044.64
Total of Your Deposits		\$534,314.65

PUBLIC FUNDS INTEREST CHECKING [REDACTED]

ACCOUNT SUMMARY

Previous Statement Balance	10/31/2023	\$521,652.66
Deposits/Credits	2	\$16,306.38
Withdrawals/Debits	17	-\$16,697.48
Total Service Charges		\$0.00
Interest Paid		\$8.45
Current Statement Balance	11/30/2023	\$521,270.01
Days in Statement Period	30	

OVERDRAFT CHARGES SUMMARY

	THIS CYCLE	YEAR TO DATE 2023
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

DEPOSITS AND OTHER CREDITS

DATE	TRACER TRANSACTION DESCRIPTIONS	AMOUNT
11/30	1334 Grundy COUNTY DIRECT PAY WAUPONSEE TWP ROAD	\$15,164.05



www.oldnational.com

SR 1

Bank Rec - R&B

R&B Checking
12/16/2023

Page 1

Reconciliation Summary

BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:			521,652.66
Checks and Payments	17	Items	-16,697.48
Deposits and Other Credits	4	Items	16,306.38
Service Charge	0	Items	0.00
Interest Earned	1	Item	8.45
Ending Balance of Bank Statement:			<u>521,270.01</u>

YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:			521,270.01
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Balance as of 11/30/2023:			521,270.01
Checks and Payments	0	Items	0.00
Deposits and Other Credits	1	Item	935.14
Register Ending Balance:			<u>522,205.15</u>

JK2

Reconciliation Summary

BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:			13,044.31
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Service Charge	0	Items	0.00
Interest Earned	1	Item	0.33
Ending Balance of Bank Statement:			<u>13,044.64</u>

YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:			13,044.64
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Balance as of 11/30/2023:			13,044.64
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Ending Balance:			<u>13,044.64</u>



P. O. Box 718
Evansville, IN 47705

COMBINED STATEMENT

ACCOUNT INFORMATION

DATE 11/30/2023
ACCOUNT NUMBER [REDACTED]

00002116 FP264312012316595900 06 000000000 0137488 006

WAUPONSEE TOWNSHIP
TOWN FUND
PO BOX 969
MORRIS IL 60450-0969

CLIENT CARE CONTACT INFORMATION

Client Care: 800-731-2265
 Visit us Online: www.oldnational.com
 Written Inquiries: P. O. Box 419
Evansville, IN 47703

00002116 0579450 0001-0005

SUMMARY OF ACCOUNTS

Type of Account	Account Number	Current Balance
Deposits		
PUBLIC FUNDS INTEREST CHECKING	[REDACTED]	\$119,212.08
SELECT PUBLIC FDS SAV	[REDACTED]	\$5,013.34
Total of Your Deposits		\$124,225.42

PUBLIC FUNDS INTEREST CHECKING

ACCOUNT SUMMARY

Previous Statement Balance	10/31/2023	\$108,218.71
Deposits/Credits	3	\$16,557.23
Withdrawals/Debits	9	-\$5,565.70
Total Service Charges		\$0.00
Interest Paid		\$1.84
Current Statement Balance	11/30/2023	\$119,212.08
Days in Statement Period	30	

OVERDRAFT CHARGES SUMMARY

	THIS CYCLE	YEAR TO DATE 2023
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

DEPOSITS AND OTHER CREDITS

DATE	TRACER	TRANSACTION DESCRIPTIONS	AMOUNT
11/16	1600000	Deposit	\$14,500.00
11/30	1334	Grundy COUNTY DIRECT PAY	\$1,913.12



Bank Rec - Town

TF Checking
12/16/2023

Page 1

Reconciliation Summary

BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:			108,218.71
Checks and Payments	9	Items	-5,565.70
Deposits and Other Credits	3	Items	16,557.23
Service Charge	0	Items	0.00
Interest Earned	1	Item	1.84
Ending Balance of Bank Statement:			119,212.08

YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:			119,212.08
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Balance as of 11/30/2023:			119,212.08
Checks and Payments	8	Items	-5,478.30
Deposits and Other Credits	1	Item	308.94
Register Ending Balance:			114,042.72

SR5

Bank Rec - Town Savings

TF Savings
12/16/2023

Page 1

Reconciliation Summary

BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:			5,013.21
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Service Charge	0	Items	0.00
Interest Earned	1	Item	0.13
Ending Balance of Bank Statement:			<u>5,013.34</u>

YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:			5,013.34
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Balance as of 11/30/2023:			5,013.34
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Ending Balance:			5,013.34

JR6



OLD NATIONAL BANK

P. O. Box 718
Evansville, IN 47705

COMBINED STATEMENT

ACCOUNT INFORMATION

DATE 11/30/2023
ACCOUNT NUMBER [REDACTED]

PAGE 1-OF 2

00001334 FP264312012316595900 06 000000000 0136706 003

WAUPONSEE TOWNSHIP
GENERAL ASSISTANCE
PO BOX 969
MORRIS IL 60450-0969

CLIENT CARE CONTACT INFORMATION

Client Care: 800-731-2265
 Visit us Online: www.oldnational.com
 Written Inquiries: P. O. Box 419
Evansville, IN 47703

SUMMARY OF ACCOUNTS

Type of Account	Account Number	Current Balance
Deposits		
PUBLIC FUNDS INTEREST CHECKING	[REDACTED]	\$23,398.46
CERTIFICATE OF DEPOSIT	[REDACTED]	\$43,045.90
Matures on 01/14/24		
Total of Your Deposits		\$66,444.36

PUBLIC FUNDS INTEREST CHECKING

ACCOUNT SUMMARY

Previous Statement Balance	10/31/2023	\$23,394.48
Deposits/Credits	2	\$3.60
Withdrawals/Debits	0	\$0.00
Total Service Charges		\$0.00
Interest Paid		\$0.38
Current Statement Balance	11/30/2023	\$23,398.46
Days in Statement Period	30	

OVERDRAFT CHARGES SUMMARY

	THIS CYCLE	YEAR TO DATE 2023
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

DEPOSITS AND OTHER CREDITS

DATE	TRACER TRANSACTION DESCRIPTIONS	AMOUNT
11/30	1334 Grundy COUNTY DIRECT PAY	\$3.35



www.oldnational.com

00001334 0575215 0001-0002 FP264312012316595900 06 L 00136706

SR7

00001334 0575215 0001-0002

00001334 0575215 0001-0002

00001334 0575215 0001-0002

Bank Rec - GA

GA Checking
12/16/2023

Reconciliation Summary

BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:			23,394.48
Checks and Payments	0	Items	0.00
Deposits and Other Credits	2	Items	3.60
Service Charge	0	Items	0.00
Interest Earned	1	Item	0.38
Ending Balance of Bank Statement:			23,398.46

YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:			23,398.46
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Balance as of 11/30/2023:			23,398.46
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Ending Balance:			23,398.46

JR8

Bank Rec - GA Savings

GA CD
12/16/2023

Page 1

Reconciliation Summary

BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:			42,552.52
Checks and Payments	0	Items	0.00
Deposits and Other Credits	1	Item	493.38
Service Charge	0	Items	0.00
Interest Earned	0	Items	0.00
Ending Balance of Bank Statement:			43,045.90

YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:			43,045.90
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Balance as of 11/30/2023:			43,045.90
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Ending Balance:			43,045.90

SR9

TF + EA
Income/Expense Comparison by Category
 4/1/2022 through 12/31/2023

12/16/2023

Page 1

Category	4/1/2022- 12/31/2022	4/1/2023- 12/31/2023	Amount Difference
INCOME			
Gen Assist Revenue			
Interest	812.86	1,806.33	993.47
Property Tax	99.21	104.73	5.52
TOTAL Gen Assist Revenue	912.07	1,911.06	998.99
TF Revenue			
Highway Super. Salary Reimb.	9,500.00	9,500.00	0.00
Interest & Dividends	11.13	12.80	1.67
Pers. Prop. Replacement Tax	6,371.49	5,100.23	-1,271.26
Property Tax	60,134.59	59,639.78	-494.81
Rents Received	5,000.00	5,000.00	0.00
TOTAL TF Revenue	81,017.21	79,252.81	-1,764.40
TOTAL INCOME	81,929.28	81,163.87	-765.41
EXPENSES			
Gen Assist Expenditures			
Admin			
Commodities	75.25	0.00	75.25
TOTAL Admin	75.25	0.00	75.25
Home Relief			
Contractual Services			
Shelter	515.00	300.00	215.00
Utility Payment	0.00	557.37	-557.37
TOTAL Contractual Services	515.00	857.37	-342.37
TOTAL Home Relief	515.00	857.37	-342.37
TOTAL Gen Assist Expenditures	590.25	857.37	-267.12
TF Expenditures			
Admin			
Contractual Services			
Accounting	0.00	300.00	-300.00
Audit	495.00	0.00	495.00
Bank & Other Fees	75.25	0.00	75.25
Payroll Fees	440.87	390.00	50.87
TOTAL Accounting	1,011.12	690.00	321.12
Dues	336.94	336.94	0.00
Liability Insurance	2,884.00	2,855.00	29.00
Maint. Serv. - Equip.	0.00	414.00	-414.00
Training	0.00	100.00	-100.00
Travel Expenses	0.00	93.01	-93.01
TOTAL Contractual Services	4,232.06	4,488.95	-256.89

Audit Committee

JR 10

Income/Expense Comparison by Category

4/1/2022 through 12/31/2023

12/16/2023

Page 2

Category	4/1/2022- 12/31/2022	4/1/2023- 12/31/2023	Amount Difference
Personnel			
Emp. Tax Withheld	0.00	0.00	0.00
Employment taxes	3,549.78	3,534.48	15.30
Salaries	46,400.82	46,200.82	200.00
TOTAL Personnel	49,950.60	49,735.30	215.30
Void Checks	0.00	0.00	0.00
TOTAL Admin	54,182.66	54,224.25	-41.59
TOTAL TF Expenditures	54,182.66	54,224.25	-41.59
TOTAL EXPENSES	54,772.91	55,081.62	-308.71
OVERALL TOTAL	27,156.37	26,082.25	-1,074.12

SR 11

Historical Budget

4/1/2023 through 3/31/2024 Using TF+GA Budgets

12/16/2023

Page 1

Category	Actual	2024 Budget	Difference
INCOME	81,163.87	91,190.00	-10,026.13
Gen Assist Revenue	1,911.06	790.00	1,121.06
Interest	1,806.33	700.00	1,106.33
Property Tax	104.73	90.00	14.73
TF Revenue	79,252.81	90,400.00	-11,147.19
Highway Super. Salary Reimb.	9,500.00	19,000.00	-9,500.00
Interest & Dividends	12.80	400.00	-387.20
Miscellaneous	0.00	0.00	0.00
Pers. Prop. Replacement Tax	5,100.23	7,000.00	-1,899.77
Property Tax	59,639.78	59,000.00	639.78
Rents Received	5,000.00	5,000.00	0.00
 EXPENSES	 55,081.62	 91,700.00	 36,618.38
Gen Assist Expenditures	857.37	5,700.00	4,842.63
Admin	0.00	500.00	500.00
Contractual Services	0.00	500.00	500.00
Training	0.00	500.00	500.00
Contingencies	0.00	2,000.00	2,000.00
Home Relief	857.37	3,200.00	2,342.63
Contractual Services	857.37	3,200.00	2,342.63
Shelter	300.00	3,200.00	2,900.00
TF Expenditures	54,224.25	86,000.00	31,775.75
Admin	54,224.25	83,000.00	28,775.75
Capital Outlay	0.00	3,000.00	3,000.00
Commodities-Supplies	0.00	500.00	500.00
Office Supplies	0.00	500.00	500.00
Contractual Services	4,488.95	8,600.00	4,111.05
Accounting	690.00	2,000.00	1,310.00
Dues	336.94	400.00	63.06
Legal Service	0.00	1,000.00	1,000.00
Liability Insurance	2,855.00	3,000.00	145.00
Maint. Serv. - Bldg.	0.00	500.00	500.00
Maint. Serv. - Equip.	414.00	0.00	-414.00
Postage	0.00	200.00	200.00
Publishing	0.00	500.00	500.00
Training	100.00	500.00	400.00
Travel Expenses	93.01	500.00	406.99
Other Expenditures	0.00	400.00	400.00
Miscellaneous	0.00	400.00	400.00
Personnel	49,735.30	70,500.00	20,764.70

JR 12

Historical Budget

4/1/2023 through 3/31/2024 Using TF+GA Budgets

12/16/2023

Page 2

Category	Actual	2024 Budget	Difference
Emp. Tax Withheld	0.00	0.00	0.00
Employment taxes	3,534.48	5,500.00	1,965.52
Salaries	46,200.82	65,000.00	18,799.18
Contingencies	0.00	3,000.00	3,000.00
Net Difference:	26,082.25	-510.00	26,592.25

SR 13

R+B

Income/Expense Comparison by Category

4/1/2022 through 12/31/2023

12/16/2023

Page 1

Category	4/1/2022- 12/31/2022	4/1/2023- 12/31/2023	Amount Difference
INCOME			
R & B Revenue			
Interest Income	72.78	63.23	-9.55
Property Tax	450,476.83	472,389.25	21,912.42
Replacement Tax	19,284.33	15,437.70	-3,846.63
Social Security	0.00	375.96	375.96
TOTAL R & B Revenue	469,833.94	488,266.14	18,432.20
TOTAL INCOME	469,833.94	488,266.14	18,432.20
EXPENSES			
R & B Expenditures			
Administration	0.00	37.93	-37.93
Commodities			
Office Supplies	302.35	358.63	-56.28
TOTAL Commodities	302.35	358.63	-56.28
Contractual Services	0.00	179.40	-179.40
Contract Payment	4,815.53	1,613.02	3,202.51
General Insurance	7,417.00	7,343.00	74.00
Publishing	0.00	265.00	-265.00
Telephone	3,922.86	4,515.60	-592.74
Training	109.95	25.00	84.95
TOTAL Contractual Services	16,265.34	13,941.02	2,324.32
Other			
Miscellaneous Expence	136.96	0.00	136.96
TOTAL Other	136.96	0.00	136.96
Personnel			
Salaries	9,500.00	10,675.00	-1,175.00
TOTAL Personnel	9,500.00	10,675.00	-1,175.00
Void Checks	0.00	0.00	0.00
TOTAL Administration	26,204.65	25,012.58	1,192.07
Capital Outlay			
Equipment	0.00	59,900.00	-59,900.00
TOTAL Capital Outlay	0.00	59,900.00	-59,900.00
Maintenance			
Capital Outlay			
Building	31,844.53	0.00	31,844.53
TOTAL Capital Outlay	31,844.53	0.00	31,844.53
Commodities			
Building	667.00	2,481.82	-1,814.82
Diesel Fuel	1,832.70	1,663.30	169.40

28K

SR 14

Income/Expense Comparison by Category

4/1/2022 through 12/31/2023

12/16/2023

Page 2

Category	4/1/2022- 12/31/2022	4/1/2023- 12/31/2023	Amount Difference
Equipment	5,582.53	11,115.82	-5,533.29
Gasoline	1,058.89	2,534.20	-1,475.31
Lubricants	1,028.07	0.00	1,028.07
Operating Supplies	74.34	339.63	-265.29
Road	9,342.37	7,026.91	2,315.46
Vehicle	1,498.66	353.04	1,145.62
TOTAL Commodities	21,084.56	25,514.72	-4,430.16
Contractual Services			
Bridge	1,620.00	109,036.40	-107,416.40
Building	6,935.71	8,598.77	-1,663.06
Contract Payment	2,058.15	196.00	1,862.15
Equipment	295.26	22.30	272.96
Rentals	2,740.00	8,116.97	-5,376.97
Road	290,822.66	173,436.55	117,386.11
Snow Removal	4,390.29	0.00	4,390.29
Utilities	4,564.04	4,012.59	551.45
Vehicle	1,401.35	0.00	1,401.35
TOTAL Contractual Services	314,827.46	303,419.58	11,407.88
Personnel			
Salaries	5,908.89	7,938.00	-2,029.11
Emp. Tax Withheld	0.00	0.00	0.00
Employment Taxes	452.04	697.14	-245.10
TOTAL Salaries	6,360.93	8,635.14	-2,274.21
TOTAL Personnel	6,360.93	8,635.14	-2,274.21
TOTAL Maintenance	374,117.48	337,569.44	36,548.04
TOTAL R & B Expenditures	400,322.13	422,482.02	-22,159.89
TOTAL EXPENSES	400,322.13	422,482.02	-22,159.89
OVERALL TOTAL	69,511.81	65,784.12	-3,727.69

Difference

JR 15

R&B

Historical Budget

4/1/2023 through 3/31/2024 Using R&B 2023-2024

12/16/2023

Page 1

Category	Actual	2024 Budget	Difference
INCOME	488,266.14	482,564.00	5,702.14
R & B Revenue	488,266.14	482,564.00	5,702.14
Interest Income	63.23	60.00	3.23
Loan Income	0.00	0.00	0.00
Maintenance Fees	0.00	0.00	0.00
Miscellaneous Income	0.00	10,000.00	-10,000.00
Property Tax	472,389.25	469,999.00	2,390.25
Replacement Tax	15,437.70	0.00	15,437.70
Social Security	375.96	2,505.00	-2,129.04
TOIRMA Dividend	0.00	0.00	0.00
EXPENSES	422,482.02	946,229.00	523,746.98
R & B Expenditures	422,482.02	946,229.00	523,746.98
Administration	25,012.58	55,750.00	30,737.42
Capital Outlay	0.00	500.00	500.00
Equipment	0.00	500.00	500.00
Commodities	358.63	1,250.00	891.37
Contractual Services	13,941.02	26,500.00	12,558.98
Other	0.00	2,500.00	2,500.00
Personnel	10,675.00	25,000.00	14,325.00
Capital Outlay	59,900.00	70,000.00	10,100.00
Maintenance	337,569.44	820,479.00	482,909.56
Capital Outlay	0.00	10,000.00	10,000.00
Commodities	25,514.72	77,500.00	51,985.28
Contractual Services	303,419.58	628,979.00	325,559.42
Other	0.00	2,000.00	2,000.00
Personnel	8,635.14	102,000.00	93,364.86
Net Difference:	65,784.12	-463,665.00	529,449.12

SR 16

Township and Road District Checklist

2023 Township Calendar

Checklist dates are now available on the Events Calendar at toi.org

12/05/23	Last Day to Determine Tax Levy for Truth in Taxation	35 ILCS 200/18-60 35 ILCS 200/18-70	Last day for board of trustees to determine (estimate) property tax levy to comply with Truth in Taxation law. Highway commissioner determines levy for road district. Must determine levies at least 20 days before adoption. Basis for 5% computation and whether notices and hearings are necessary.
12/19/23	Last Day for Truth in Taxation Notice	35 ILCS 200/18-80	Last day notice of Truth in Taxation hearing can appear in newspaper. Notice must be in newspaper not more than 14 days or less than seven days prior to date of hearings.
12/26/23	Last Day to Hold Truth in Taxation Hearing, Adopt & File Tax Levies	35 ILCS 200/18-90	Last day to hold Truth in Taxation hearing, adopt and file township and road district certificates of levy, tax levies, and Certificate of Compliance for Truth in Taxation law with county clerk.

*Assumes fiscal year begins April 1

All dates re: Public Hearings for BUDGET and APPROPRIATION ORDINANCES are dates often used by many townships and road districts. Many townships and road districts adopt their budgets in February or March before their fiscal year begins. You do, however, have until the end of the first quarter of the fiscal year to hold your hearings and adopt the budget.

2428 W. Farmington Road
Peoria, IL 61604

KOENIG BODY AND EQUIPMENT, INC.

1-800-767-7406
www.koenigbody.com

We Service all Cylinders!



Lighting

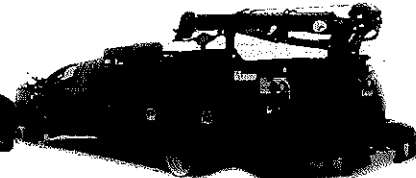
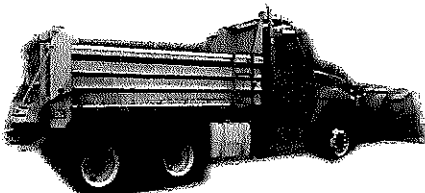
From Big to Small...We have it all...If it is not in stock...
We can order it in...PTO'S, Pumps, Emergency Lights, Tool
Boxes, Wet kits, Tanks,
Hydraulic Valves, Dump Bodies, Service Bodies and Service
Cranes, Platforms, Liftgates, Van Bodies, Snow Plows and Salt
Spreaders. We can make hydraulic hoses while you wait!!!



Wet Kits



Van Packages



Township and Road District Checklist

2024 Township Calendar

Checklist dates are now available on the Events Calendar at toi.org

01/30/24	Assessors Budget*		
01/31/24	1099, W-2 and W-3 forms deadline		
02/01/24	Economic Interest Statement Names to County Clerk		On or before Feb. 1, the supervisor or designee must certify to the county clerk an alphabetical list of names/addresses of people who must file Economic Interest Statements.
03/01/24	Last day to Request Agenda Item	60 ILCS 1/30-10	Last day for any 15 or more registered voters in the township to request an agenda item for consideration by the electors at the annual meeting by giving written notice of a specific request to the township clerk.
03/25/24	Annual Town Meeting Agenda	60 ILCS 1/30-10	Not less than 15 days before the annual meeting, the township board shall adopt an agenda for the annual meeting. Agenda must include any elector items properly submitted by March 1st prior to the annual meeting. Agenda must be included in the meeting notice that is approved by the township board.
03/25/24	Annual Township Meeting Notice	60 ILCS 1/30-10	Clerk must post notice of annual town meeting in 3 most public places at least 15 days before meeting. If an English language newspaper is published in township, then notice must also be published in the newspaper. Notice must include agenda approved by the township board. Meeting must be after 6:00 p.m.
03/31/24	Fiscal Year Ends*	50 ILCS 330/3	Last day of fiscal year for most townships, road districts, and multi-township assessment districts. However, board of trustees may change fiscal year.
04/01/24	Fiscal Year Starts*	50 ILCS 330/3	First day of fiscal year for most townships, road districts, and MTADs. However, board can change the fiscal year.
04/01/24	Notice of Meetings (Open Meetings Act)	5 ILCS 120/2.02	Board must post public notice of its schedule of regular meetings at the beginning of the fiscal year or calendar year. The notice shall state the regular dates, times, and places. Make schedule available to any news outlet that has filed an annual request for such notice.
04/01/24	Monthly Report to County Engineer	605 IL CS 5/6-201.13	Within 30 thirty days after issuing warrants the highway commissioner reports to the county engineer a list of such warrants showing where money is spent, for what purpose, and the amount expended. Use DCEO Form #39 or design own form. Report is due each month.
04/07/24	Financial Statement	60 ILCS 1/70-15	Clerk posts a copy of the Supervisor's Annual Financial Statement at the meeting room two days before annual town meeting. The clerk no longer has to read the statement aloud as long as copies are made available.
04/08/24	Financial Statement	60 ILCS 1/70-15	Supervisor files Annual Financial Statement with the clerk. Although the law states that the statement shall be prepared within 30 days before the annual town meeting, it must be completed to enable the clerk to post it 2 days before the annual town meeting. Use DCEO Form #6 or your own form. Statement is not required to be published in a newspaper.

Wauponsee Township Board Meeting Agenda December 20, 2023 at 7:00 PM Township Road District Office

1. Call Meeting to Order
 Pledge of Allegiance
2. Public Comment/ Statements
3. Approval of Minutes
4. Approval of Claims
5. Reports
 Supervisor's
 Highway Commissioner's
 Clerk's
6. Unfinished Business
7. New Business
 - Levy Approval
 Town
 R&B
 - Timing of December payroll
 - Fill vacancies of open positions
8. Other Items
9. Adjournment

Next Meeting: January 17, 2023