

# Wauponsee Township Board Meeting Minutes

## October 12, 2016

The regular scheduled meeting of the Board of Trustees of Wauponsee Township of Grundy County, the State of Illinois was held on the above date at the Wauponsee Township Road and Bridge Office for the purpose of conducting normal business. Supervisor Fannin opened the meeting at 7:00 PM. The Pledge of Allegiance to the flag followed immediately.

The meeting attendance roll call results are shown below.

Trustees:	Jeff Carr	Absent
	Andy Chandler	Physically Present
	Tom Baker	Physically Present
	Neil Romines	Physically Present
Supervisor:	Steven Fannin	Physically Present
Road Commissioner:	Mark Doerfler	Physically Present

Residents Present: None

### Public Comments

None

### Approval of Minutes

Meeting minutes for the September 14 meeting were presented. A motion to approve the minutes as presented was made by Trustee Chandler and seconded by Trustee Romines. The motion passed on a voice vote.

Approval of Claims

A motion was made by Trustee Romines and seconded by Trustee Chandler to authorize the Wauponsee Township Fund claims as presented by the Supervisor and the bank end of the period summary statement.

Trustees:	Jeff Carr	Absent
	Andy Chandler	Yes
	Tom Baker	Yes
	Neil Romines	Yes
Supervisor:	Steven Fannin	Yes

The motion passed on a roll call vote. The claim details are listed on the attachment to these minutes.

A motion was made by Trustee Romines and seconded by Trustee Chandler to authorize the Wauponsee Township Road and Bridge Fund claims as presented.

Trustees:	Jeff Carr	Absent
	Andy Chandler	Yes
	Tom Baker	Yes
	Neil Romines	Yes
Supervisor:	Steven Fannin	Yes

The motion passed on a roll call vote. The claim details are listed on the attachment to these minutes.

Supervisor's Report

Supervisor Fannin reported the following:

- The last installment of the tax levy funds was distributed as follows: GA \$ 942.43, Road District \$132,932.51, SS \$1,283.06, Town Fund \$15,678.54, SS \$1,282.99.

Road Commissioner's Report

- New fuel tank was installed on the mower tractor.
- The ash tree survey was completed.
- Lund Road ditch work may be started this year
- Salt supply surplus on hand for winter months.

Clerk's Report

- The salaries for township officials must be set by November 16.

Old Business

None

New Business

The Annual Financial Report is complete and a copy is attached to the meeting minutes. Supervisor Fannin presented a summary total for all Township funds.

	April 1, 2015	March 31, 2016
Checking	65,715.71	83,222.09
Savings	88,891.66	88,901.66
Final total	154,617.37	172,162.91

Trustee Romines made a motion to approve the Financial Report as presented. The motion was seconded by trustee Baker and carried on a roll call vote as follows:

Trustees:	Jeff Carr	Absent
	Andy Chandler	Yes
	Tom Baker	Yes
	Neil Romines	Yes
Supervisor:	Steven Fannin	Yes

Adjournment

Being no further business, Trustee Baker made a motion to adjourn the meeting. Trustee Romines seconded the motion, which carried on a voice vote.

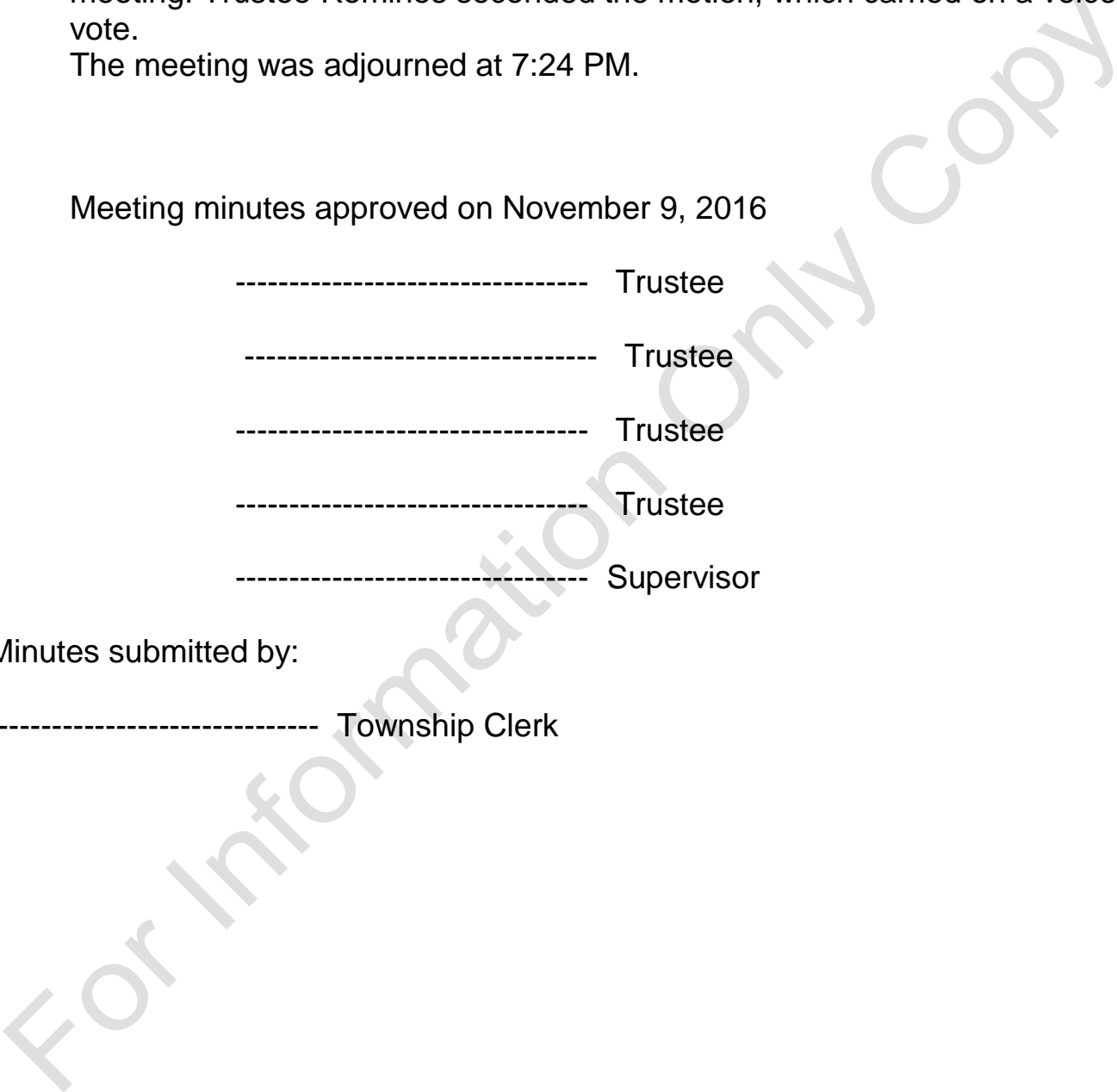
The meeting was adjourned at 7:24 PM.

Meeting minutes approved on November 9, 2016

- Trustee
- Trustee
- Trustee
- Trustee
- Supervisor

Minutes submitted by:

----- Township Clerk





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Welcome WAUPONSEE TOWNSHIP. You have **0** unread and **0** read messages. Your last login was September 19, 2016 07:57:00 AM

List of Accounts

Deposits (6)		345,698.29	
Account	Description	Available	Current
*****6014	GENERAL ASSISTANCE	21,558.38	21,558.38
*****8018	ROAD & BRIDGE FUND & DISTRICT	234,862.13	234,862.13
*****7014	TOWN FUND	33,306.87	33,306.87
*****8118	ROAD & BRIDGE FUND & DISTRICT	13,022.32	13,022.32
*****7204	TOWN FUND	5,004.75	5,004.75
*****1209	GENERAL ASSISTANCE		37,943.84

Express Transfer

Transfer Detail

Transfer From: GENERAL ASSISTANCE \*\*\*\*\*6014 \$21,558.38

Transfer To: ROAD & BRIDGE FUND & DISTRICT \*\*\*\*\*8018 \$234,862.13

Transfer Amount:

Transfer Date: 10/12/2016

[Advanced Transfer Options](#)  
 [Advanced Scheduled Transfers](#)  

Transactions October 12, 2016

Account: GENERAL ASSISTANCE \*\*\*\*\*6014 \$21,558.38

Description	Amount	Balance
[0036] No History is available.		

Bill Pay

### Quickpay Zone

### Calendar

Blue dates are available. Today's date is bold.

@@DueDateDayNumber@@ Due Date.

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loading

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Go To: [Advanced Bill Payment Options](#)

Transaction Search

Search Criteria

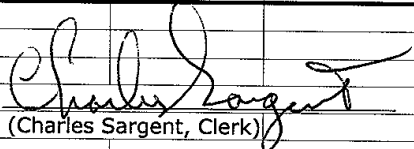
Account: GENERAL ASSISTANCE \*\*\*\*\*6014 \$

Search: Date

From:

Thru:

CONNECTED COPY

Wauponee Township Town Fund						
12-Oct-16						
Employee	Monthly Salary	FICA	Medicare	State	Total/Month	
Baker, Tom	\$ 100.00	\$ 6.20	\$ 1.45	\$ 3.75	\$ 88.60	
Chandler, Andy	\$ 100.00	\$ 6.20	\$ 1.45	\$ 3.75	\$ 88.60	
Romines, Neil	\$ 100.00	\$ 6.20	\$ 1.45	\$ 3.75	\$ 88.60	
Sargent, Charles	\$442.17	\$ 27.41	\$ 6.41	\$ 16.58	\$ 391.76	
Fannin, Steve	\$916.67	\$ 56.83	\$ 13.29	\$ 34.38	\$ 812.17	
Doerfler, Mark	\$2,487.21	\$ 154.21	\$ 36.06	\$ 93.27	\$ 2,203.67	
	\$ 4,146.05			Total	\$ 3,673.40	
Payable To	For			Town Fund		
ComEd	Electric service 9359639007				\$ 44.08	
NICOR	Service 19-66-71-2000 0				\$ 23.92	
Steve's Lawn Service	Service - September				\$ 200.00	
EFTPS	Federal 941's on-line				\$ 881.35	
			FICA	\$ 714.33		
			MED	\$ 167.02		
			WH			
IL TAXNET	State tax on-line (August)				\$ 248.50	
				Total	\$ 1,397.85	
Payable To	For			General Assistance Fund		
W.S.	Rent Assistance				\$ 250.00	
				Total	\$ 250.00	
Loan/Transfer						
				Total		
				<b>Total All</b>	<b>\$ 5,321.25</b>	
Attest				Signed		
	(Charles Sargent, Clerk)			(Steve Fannin, Supervisor)		

Wauponse Township Town Fund						
12-Oct-16						
Employee	Monthly Salary	FICA	Medicare	State	Total/Month	
Baker, Tom	\$ 100.00	\$ 6.20	\$ 1.45	\$ 3.75	\$ 88.60	
Carr, Jeff	\$ 100.00	\$ 6.20	\$ 1.45	\$ 3.75	\$ 88.60	
Chandler, Andy	\$ 100.00	\$ 6.20	\$ 1.45	\$ 3.75	\$ 88.60	
Romines, Neil	\$ 100.00	\$ 6.20	\$ 1.45	\$ 3.75	\$ 88.60	
Sargent, Charles	\$442.17	\$ 27.41	\$ 6.41	\$ 16.58	\$ 391.76	
Fannin, Steve	\$916.67	\$ 56.83	\$ 13.29	\$ 34.38	\$ 812.17	
Doerfler, Mark	\$2,487.21	\$ 154.21	\$ 36.06	\$ 93.27	\$ 2,203.67	
	\$ 4,246.05			Total	\$ 3,762.00	
Payable To	For				Town Fund	
ComEd	Electric service 9359639007				\$ 44.08	
NICOR	Service 19-66-71-2000 0				\$ 23.92	
Steve's Lawn Service	Service - September				\$ 200.00	
EFTPS	Federal 941's on-line				\$ 894.65	
			FICA	\$ 725.11		
			MED	\$ 169.54		
			WH			
IL TAXNET	State tax on-line (August)				\$ 252.25	
				Total	\$ 1,414.90	
Payable To	For				General Assistance Fund	
W.S.	Rent Assistance				\$ 250.00	
				Total	\$ 250.00	
Loan/Transfer						
				Total		
				Total All	\$ 5,426.90	
Attest	<i>Charles Sargent</i> (Charles Sargent, Clerk)		Signed	<i>Steve Fannin</i> (Steve Fannin, Supervisor)		

**TOWNSHIP HIGHWAY COMMISSIONER'S MONTHLY REPORT  
TO  
COUNTY ENGINEER**

County of **GRUNDY**  
**WAUPONSEE** Township

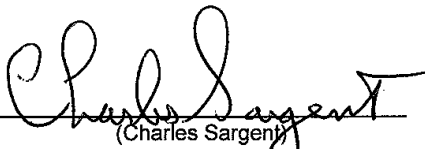
To: CRAIG CASSEM, County Engineer  
245 North Illinois Route 47  
Morris, Illinois 60450

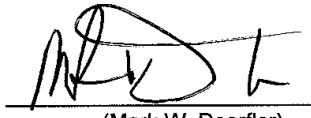
Month of **OCTOBER 2016**

Date	Order No.	Payable to	For What	General Road & Bridge Fund
9.16.16	7027	Rodney Jones	Labor -- Gross\$947.63, IST\$35.54, Med\$13.74, FICA\$58.75	\$ 839.60
9.30.16	7028	Rodney Jones	Labor -- Gross\$1533, IST\$57.49, Med\$22.23, FICA\$95.05	\$ 1,358.24
9.28.16	7029	Salclay Services	Tires for John Deere, Backhoe, Truck 2	\$ 4,315.83
10.6.16	7030	Deere Financial	Fuel Tank for mower tractor	\$ 859.55
10.6.16	7031	Ben Petro	Remove and Replace Fuel Tank	\$ 150.00
10.6.16	7032	Mark Doerfler	Reimburse for Metal Detector	\$ 562.06
10.6.16	7033	Mark Doerfler	Cell Phone	\$ 100.00
10.6.16	7034	Contech Engineered Solutions	Culverts for W. Southmor Rd	\$ 2,623.80
10.6.16	7035	The Turf Team	Pole Saw Repair	\$ 104.37
10.6.16	7036	Com Ed	Electrical Service	\$ 192.58
10.6.16	7037	Central Limestone Co	Stone -- W. Southmor Rd	\$ 321.80
10.6.16	7038	Bill Pfaff	Furnace Service	\$ 150.00
10.6.16	7039	Wilmington Overhead Door	Repair East door north building	\$ 142.50
10.6.16	7040	LaFarge	Stone -- W. Southmor Rd	\$ 124.83
10.6.16	7041	Sparrow Development	Fuel	\$ 64.42
10.6.16	7042	Camz Communications	Light install Truck 1	\$ 160.00
10.6.16	7043	Midwest Auto	Breaks for Truck 2	\$ 1,257.34
10.6.16	7044	Stoller International	Mower Parts	\$ 72.19
10.6.16	7045	Steve Miller	Ash Tree Marking	\$ 250.00
10.6.16	7046	Big R	Supplies	\$ 142.98
10.6.16	7047	Matteson Ace	Supplies	\$ 23.70
10.6.16	7048	Com Cast	Phone/ Internet	\$ 168.12
10.6.16	7049	Narvick Brothers	Supplies	\$ 110.92
10.6.16	7050	Waste Management	Dumpster Empty	\$ 88.77
10.6.16	7051	Synchrony Bank	Sams Club Credit -- Carry over	\$ 4.15
<b>Monthly Total</b>				<b>\$ 14,187.75</b>

**Monthly Summary Of Receipts, Expenditures, & Balances**

Beginning Month Balance		
Receipts During Month	\$	14,187.75
Ending Month Balance	\$	(14,187.75)

Attest   
(Charles Sargent)

Signed   
(Mark W. Doerfler)



10/10/2016

Budget 2016-2017  
4/1/2016 through 3/31/2017 Using 2016-2017

Page 1

Category Description	4/1/2016 Actual	Budget	3/31/2017 Difference
<b>INCOME</b>			
Interest	0.00	25.00	-25.00
Loan From Township	0.00	0.00	0.00
Misc. Deposit	0.00	4,000.00	-4,000.00
Standard Bank Loan	0.00	0.00	0.00
Tax Income	0.00	355,000.00	-355,000.00
Transfer from Road and Bridge Savings	0.00	0.00	0.00
<b>TOTAL INCOME</b>	<b>0.00</b>	<b>359,025.00</b>	<b>-359,025.00</b>
<b>EXPENSES</b>			
Admin Capitol Outlay			
Equipment	438.14	500.00	61.86
Other Admin Capitol Outlay	0.00	0.00	0.00
<b>TOTAL Admin Capitol Outlay</b>	<b>438.14</b>	<b>500.00</b>	<b>61.86</b>
Admin Commodities			
Office Supplies	184.08	500.00	315.92
Other Admin Commodities	0.00	0.00	0.00
<b>TOTAL Admin Commodities</b>	<b>184.08</b>	<b>500.00</b>	<b>315.92</b>
Admin Contrcatual Service			
Contract Payment	2,152.26	550.00	-1,602.26
Insurance	0.00	7,300.00	7,300.00
Leagal Service	0.00	500.00	500.00
Postage	12.38	100.00	87.62
Printing	0.00	20.00	20.00
Publishing	0.00	0.00	0.00
Telephone	2,548.74	4,000.00	1,451.26
Training	0.00	200.00	200.00
Traveling Expencc	0.00	200.00	200.00
Other Admin Contrcatual Service	1,169.99	0.00	-1,169.99
<b>TOTAL Admin Contrcatual Service</b>	<b>5,883.37</b>	<b>12,870.00</b>	<b>6,986.63</b>
Admin Other	238.04	3,000.00	2,761.96
Admin Personnel			
Salaries	0.00	15,000.00	15,000.00
Other Admin Personnel	0.00	0.00	0.00
<b>TOTAL Admin Personnel</b>	<b>0.00</b>	<b>15,000.00</b>	<b>15,000.00</b>
GC Highway Commissioners	0.00	0.00	0.00
Maint Capitol Outlay			
Building	1,009.70	2,000.00	990.30
Equipment	0.00	39,852.90	39,852.90
Vehicle	483.10	5,000.00	4,516.90
Other Maint Capitol Outlay	0.00	0.00	0.00
<b>TOTAL Maint Capitol Outlay</b>	<b>1,492.80</b>	<b>46,852.90</b>	<b>45,360.10</b>
Maint Commodities			
Bridge	0.00	0.00	0.00
Building	230.95	10,000.00	9,769.05
Diesel Fuel	1,343.58	10,000.00	8,656.42
Equipment	9,008.31	4,000.00	-5,008.31
Gasoline	1,211.33	5,000.00	3,788.67
Lubricants	0.00	2,000.00	2,000.00
Operating Supplies	4,620.27	8,000.00	3,379.73

10/10/2016

**Budget 2016-2017**  
4/1/2016 through 3/31/2017 Using 2016-2017

Page 2

Category Description	4/1/2016 Actual	Budget	3/31/2017 Difference
Road	37,700.56	45,000.00	7,299.44
Snow Removal	213.20	5,000.00	4,786.80
Vehicle	6,965.80	10,000.00	3,034.20
Other Maint Commodities	0.00	0.00	0.00
<b>TOTAL Maint Commodities</b>	<b>61,294.00</b>	<b>99,000.00</b>	<b>37,706.00</b>
<b>Maint Contractual Service</b>			
Bridge	0.00	0.00	0.00
Building	1,479.25	20,000.00	18,520.75
Contract Payment	0.00	0.00	0.00
Engineering Services	0.00	10,000.00	10,000.00
Equipment	413.82	5,000.00	4,586.18
Rentals	1,171.48	10,000.00	8,828.52
Road	93,150.19	150,000.00	56,849.81
Snow Removal	5,564.31	10,000.00	4,435.69
Utilities	1,720.83	6,000.00	4,279.17
Vehicle	2,102.70	5,000.00	2,897.30
Other Maint Contractual Service	0.00	0.00	0.00
<b>TOTAL Maint Contractual Service</b>	<b>105,602.58</b>	<b>216,000.00</b>	<b>110,397.42</b>
<b>Maint Other</b>			
IPWMAN Deployment	0.00	2,000.00	2,000.00
Miscellaneous Expencc	429.46	3,500.00	3,070.54
Other Maint Other	0.00	0.00	0.00
<b>TOTAL Maint Other</b>	<b>429.46</b>	<b>5,500.00</b>	<b>5,070.54</b>
<b>Maint Personnel</b>			
Salaries	13,219.56	50,000.00	36,780.44
Other Maint Personnel	0.00	0.00	0.00
<b>TOTAL Maint Personnel</b>	<b>13,219.56</b>	<b>50,000.00</b>	<b>36,780.44</b>
<b>TOTAL EXPENSES</b>	<b>188,782.03</b>	<b>449,222.90</b>	<b>260,440.87</b>
<b>OVERALL TOTAL</b>	<b>-188,782.03</b>	<b>-90,197.90</b>	<b>-98,584.13</b>

## SUPERVISOR/TREASURER FINANCIAL STATEMENT

**WAUPONSEE TOWN FUND**

FISCAL YEAR ENDING MARCH 31, 2016

Beginning Balance: April 1, 2015	Checking	\$ 28,134.39
	Savings	\$ 10,001.84
	<b>TOTAL</b>	<b>\$ 38,136.23</b>

REVENUES 2015-16	\$ 76,997.71
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Total REVENUES 2015-16	\$ 115,138.25
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EXPENDITURES 2015-16	\$ 90,301.05
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Town Fund Payroll:

TOTAL EXPENDITURES 2015-16	\$ 90,301.05
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Ending Balance March 31, 2016	Checking	\$ 14,831.05
	Savings	\$ 10,001.84
	<b>TOTAL</b>	<b>\$ 24,832.89</b>

**WAUPONSEE ROAD & BRIDGE FUND**

FISCAL YEAR ENDING MARCH 31, 2016

Beginning Balance: April 1, 2015	Checking	\$ 19,579.63
	Savings	\$ 41,011.68
	<b>TOTAL</b>	<b>\$ 60,591.31</b>

REVENUES 2015-16	\$ 421,065.26
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Total REVENUES 2015-16	\$ 481,656.57
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EXPENDITURES 2015-16	\$ 391,458.65
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TOTAL EXPENDITURES 2015-16	\$ 391,458.65
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Ending Balance March 31, 2016	Checking	\$ 49,186.24
	Savings	\$ 41,011.68
	<b>TOTAL</b>	<b>\$ 90,197.92</b>

**WAUPONSEE GENERAL ASSISTANCE FUND**

FISCAL YEAR ENDING MARCH 31, 2016

Beginning Balance: April 1, 2015		\$ 18,001.69
		\$ 37,888.14
	TOTAL	\$ 55,889.83
REVENUES 2015-16	\$ 2,505.64	
Total REVENUES 2015-16		\$ 58,395.47
EXPENDITURES 2015-16	\$ 1,252.50	
TOTAL EXPENDITURES 2015-16		\$ 1,252.50
Ending Balance March 31, 2016	Checking	\$ 19,254.80
	Savings	\$ 37,888.14
	TOTAL	\$ 57,142.94

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**Wauponse Township Board  
Meeting Agenda  
October 12, 2016  
7:00pm at Township Road District  
Office**

1. Call Meeting to Order  
Pledge of Allegiance
2. Public Comment/ Statements
3. Approval of Minutes
4. Approval of Claims
5. Reports  
Supervisor's  
Highway Commissioner's  
Clerk's
6. Old Business
7. New Business  
Annual Financial Report
8. Adjournment

**Next Meeting; November 9, 2016**

**Upcoming Board Actions:**

**Set Township Officials salaries by Nov. 16 (Nov. 9 meeting)**

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