

Wauponsee Township Board Meeting Minutes

May 11, 2016

The regular scheduled meeting of the Board of Trustees of Wauponsee Township of Grundy County, the State of Illinois was held on the above date at the Wauponsee Township Road and Bridge Office for the purpose of conducting normal business. Supervisor Fannin opened the meeting at 7:00 PM. The Pledge of Allegiance to the flag followed immediately.

The meeting attendance roll call results are shown below.

Trustees:	Jeff Carr	Absent
	Andy Chandler	Physically Present
	Tom Baker	Physically Present
	Neil Romines	Physically Present
Supervisor:	Steven Fannin	Physically Present
Road Commissioner:	Mark Doerfler	Physically Present

Residents Present:
None

Public Comments

None

Approval of Minutes

Meeting minutes for the April 12th meeting was presented. A motion to approve the minutes as presented was made by Trustee Romines and seconded by Trustee Chandler. The motion passed on a voice vote.

Approval of Claims

A motion was made by Trustee Romines and seconded by Trustee Chandler to authorize the Wauponsee Township Fund claims as presented by the Treasurer and the bank end of the period summary statement.

Trustees:	Jeff Carr	Absent
	Andy Chandler	Yes
	Tom Baker	Yes
	Neil Romines	Yes
Supervisor:	Steven Fannin	Yes

The motion passed on a roll call vote. The claim details are listed on the attachment to these minutes.

A motion was made by Trustee Romines and seconded by Trustee Chandler to authorize the Wauponsee Township Road and Bridge Fund claims as presented.

Trustees:	Jeff Carr	Absent
	Andy Chandler	Yes
	Tom Baker	Yes
	Neil Romines	Yes
Supervisor:	Steven Fannin	Yes

The motion passed on a roll call vote. The claim details are listed on the attachment to these minutes.

Supervisor's Report

Supervisor Fannin reported the following:

- Supervisor Fannin received an e-mail from S. Dell'Orto offering a website to comply with a proposed IL law. The House Bill 5522 is

- being considered by the Senate. No action was taken on the unsolicited proposal. (Copy attached)
- IL Dept. of Labor is requiring the Townships to complete a form itemizing Prevailing Wage work, contract costs etc. The notice was dated May 9 and is due May 13.
 - The Supervisor received a notice from Grundy County documenting approval of the proposed levy for the Township for \$47,500, the Road District for \$358,401 and the requested GA amount.

Road Commissioner's Report

- Com Ed tree trimming is in progress.
- Arborist ash tree survey is about half complete; about 200 ash trees have been marked. Some (about 10) trees on W. Southmor Rd. have been marked with an X for removal because they are likely to fall down.
- During heavy rains this week there was 21/2 feet of water on W. Southmor Rd. A grating was cleaned which corrected the problem.
- All trucks have been serviced.
- Employee Rodney Jones is back to work with his doctor's approval. Mowing will start soon.
- The address Comcast had for the Township has been corrected.
- The new website is being developed. A meeting will be held in the near future to finalize the design and content.
- The budget is being developed.
- The hot mix contract has been awarded to Gallagher at \$44/yd.
- The landscaper was instructed to do no work on the north side of the old Township building.
- IPWMAN Board members will get a credit toward the dues. This will result in a small savings for the Township.

Clerk's Report

Clerk Sargent reported the website has been brought up to date following the computer and e-mail problems experienced in the last six months.

Old Business

None

New Business

Tentative Budgets and Budget Hearings

- Supervisor Fannin presented a copy of a budget proposal. Some additional details must be added.
- Commissioner Doerfler presented a draft copy of the Road District budget.

Adjournment

Being no further business, Trustee Romines made a motion to adjourn the meeting. Trustee Chandler seconded the motion, which carried on a voice vote.

The meeting was adjourned at 7:45 PM.

Meeting minutes approved on June 8, 2016

----- Trustee

----- Trustee

----- Trustee

----- Trustee

----- Supervisor

Minutes submitted by:

----- Township Clerk

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Welcome WAUPONSEE TOWNSHIP. You have **0** unread and **0** read messages. Your last login was May 09, 2016 01:14:00 PM

List of Accounts

Deposits (6)		137,902.60	
Account	Description	Available	Current
****6014	GENERAL ASSISTANCE	19,255.34	19,255.34
****8018	ROAD & BRIDGE FUND & DISTRICT	45,093.75	47,974.76
****7014	TOWN FUND	9,742.74	9,742.74
****8118	ROAD & BRIDGE FUND & DISTRICT	13,019.85	13,019.85
****7204	TOWN FUND	10,003.35	10,003.35
****1209	GENERAL ASSISTANCE		37,906.56

Bill Pay

Quickpay Zone

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Calendar

Blue dates are available. Today's date is bold.

@@DueDateDayNumber@@ Due Date.

a

loading

- [Pay Bills](#)
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Before you can use Pay Bills, go to BillPay to read and acknowledge the legal disclosure
Go To: [Advanced Bill Payment Options](#)

Express Transfer

Transfer Detail

Transfer From: GENERAL ASSISTANCE ****6014 \$19,255.34

Transfer To: ROAD & BRIDGE FUND & DISTRICT ****8018 \$45,093.75

Transfer Amount:

Transfer Date: 05/11/2016

[Advanced Transfer Options](#) [Advanced Scheduled Transfers](#)

Transaction Search

Search Criteria

Account: GENERAL ASSISTANCE ****6014 \$

Search: Date

From:

Thru:

Transactions May 11, 2016

Account: GENERAL ASSISTANCE ****6014 \$19,255.34

Description	Amount	Balance
[0036] No History is available.		

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Wauponsee Township Town Fund						
11-May-16						
Employee	Monthly Salary	FICA	Medicare	State	Total/Month	
Baker, Tom	\$ 100.00	\$ 6.20	\$ 1.45	\$ 3.75	\$ 88.60	
Carr, Jeff	\$ 100.00	\$ 6.20	\$ 1.45	\$ 3.75	\$ 88.60	
Chandler, Andy	\$ 100.00	\$ 6.20	\$ 1.45	\$ 3.75	\$ 88.60	
Romines, Neil	\$ 100.00	\$ 6.20	\$ 1.45	\$ 3.75	\$ 88.60	
Sargent, Charles	\$442.17	\$ 27.41	\$ 6.41	\$ 16.58	\$ 391.76	
Fannin, Steve	\$916.67	\$ 56.83	\$ 13.29	\$ 34.38	\$ 812.17	
Doerfler, Mark	\$2,487.21	\$ 154.21	\$ 36.06	\$ 93.27	\$ 2,203.67	
	\$ 4,246.05			Total	\$ 3,762.00	
Payable To	For			Town Fund		
ComEd	Electric service 9359639007				\$ 44.24	
NICOR	Service 19-66-71-2000 0				\$ -	
Steve's Lawn Service	Service 4/4, 4/18, 4/25				\$ 150.00	
EFTPS	Federal 941's on-line				\$ 691.72	
			FICA	\$ 560.64		
			MED	\$ 131.08		
			WH			
IL TAXNET	State tax on-line (August)				\$ 169.54	
				Total	\$ 1,055.50	
Payable To	For			General Assistance Fund		
					\$ -	
				Total	\$ -	
Loan/Transfer						
				Total		
				Total All	\$ 4,817.50	
Attest	<i>Charles Sargent</i>			Signed	<i>Steve Fannin</i>	
	Charles Sargent, Clerk)				(Steve Fannin, Supervisor)	

absent

**TOWNSHIP HIGHWAY COMMISSIONER'S MONTHLY REPORT
TO
COUNTY ENGINEER**

County of **GRUNDY**
WAUPONSEE Township

To: CRAIG CASSEM, County Engineer
245 North Illinois Route 47
Morris, Illinois 60450

Month of **MAY 2016**

Date	Order No.	Payable to	For What	General Road & Bridge Fund
5.6.16	6921	Leake Sandblasting	Sandblasting plow #3&4 and truck #3	\$ 2,055.00
5.6.16	6922	Reds Truck Repair Inc.	Drag Link & U-Joint for truck #4	\$ 199.85
5.6.16	6923	Menards	Supplies	\$ 358.62
5.6.16	6924	Com Ed	Electrical Service	\$ 170.88
5.6.16	6925	Troutman Excavating	Primrose Landscape, stumps on Dwight Rd	\$ 742.50
5.6.16	6926	AT&T	Phone/ Internet Service	\$ 50.00
5.6.16	6927	Matteson Ace	Supplies	\$ 26.99
5.6.16	6928	Tri County Stockdale	Seed, Fert, Blanket, Paint -- Primrose	\$ 270.10
5.6.16	6929	Waste Management	Dumpster Empty	\$ 74.62
5.6.16	6930	Bank Card Processing Center	Tools, GoDaddy, Supplies, Post Pounder, Truck Inspection, Waste Tire, Computer accessories	\$ 3,821.97
5.6.16	6931	Sams Club/ Synchrony Bank	Office/ Cleaning Supplies	\$ 106.27
5.6.16	6932	Illinois Truck and Equipment	Broom Rent	\$ 195.00
5.6.16	6933	Countywide Plumbing Inc	Kitchen Sink Repair/ Faucet Replace	\$ 248.25
5.6.16	6934	Sparrow Development	Fuel -- Gas	\$ 88.75
5.6.16	6935	Com Cast	Phone/ Internet Service	\$ 426.47
5.6.16	6936	Thomas J. Egizio	Website Development	\$ 1,000.00
5.6.16	6937	Gordon & Backhus Glass & Lock, INC	Turn down key for doors	\$ 3.25
5.6.16	6938	Grain Co FS	Fuel -- Diesel	\$ 393.12
5.6.16	6939	Ben Petro	Service Truck #3	\$ 350.00
Monthly Total				\$ 10,581.64

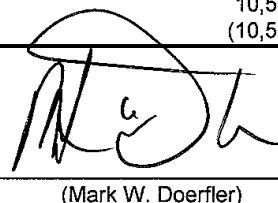
Monthly Summary Of Receipts, Expenditures, & Balances

Beginning Month Balance		
Receipts During Month	\$	10,581.64
Ending Month Balance	\$	(10,581.64)

Attest


(Charles Sargent)

Signed


(Mark W. Doerfler)

Steve Fannin

From: Sloane Dell'Orto <info=getstreamline.com@mail54.atl161.mcsv.net> on behalf of Sloane Dell'Orto <info=getstreamline.com>
Sent: Monday, May 9, 2016 10:01 AM
To: Steve Fannin
Subject: I'd like your thoughts on the new bill that will affect Illinois special districts

I wanted to reach out to let you know about [House Bill 5522](#), which has passed the House and is currently being considered in the Senate. It will require all Illinois local governments (cities, counties and townships, special districts and school districts) with a budget over \$1M to have a website, and post fourteen different types of transparency-related information to that site. If the bill passes in its current form, agencies won't be eligible for reimbursement from the state.

There is some good news, however: another bill, [House Bill 6092](#), could save you money by allowing your agency to post required notices on your website instead of publishing them in the newspaper.

Mandates like this can be difficult and expensive to comply with, but we've built an affordable solution specifically for local government: [Streamline Website Builder](#). It's a software product designed to help you stay compliant online with features like a meeting dashboard with agenda posting reminders, built-in custom transparency dashboard to help you track progress against state requirements, and Section 508 compliance for people with disabilities. It's mobile friendly so you won't get penalized by Google in search results. And it's very affordable, with low monthly subscription fees based upon operating revenue, no up front costs, and unlimited hosting and support.

Visit [our website](#) for more information, or reply to this email and we'll get right back to you with more information.

Sincerely,

Sloane Dell'Orto
Streamline™
(773) 676-2775
sloane@getstreamline.com
www.getstreamline.com

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You are receiving this email because: you are a special district or public agency that we are looking to partner with, we met at a conference, you signed up on our website and/or you are a current Streamline client.

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SUPERVISOR'S STATEMENT OF FINANCIAL AFFAIRS

TOWN FUND

#
2006-2 "Approximate Actual in June"

I, STEVE FANNIN, Supervisor of WAUPONSEE Township,
GRUNDY County, Illinois, being duly sworn, depose and say that the following
statement is a correct report for the fiscal year beginning APRIL 1, 2016 and ending
MARCH 31, 2017.

BEGINNING BALANCE	1-Apr-16	\$ 50,202.41	Checking	6014/7014
		\$ 8,023.07	Savings	7014
		\$ 37,670.19	CD	6014

REVENUES

Property Tax	\$ 48,563.50
Replacement Tax	\$ 2,329.51
Interest Income	\$ 83.34
Rental Income (8018)	\$ 5,000.00
Miscellaneous Income	\$ 1,367.00
RD. COMM. SALARY (8018)	\$ 12,488.12
TOIRMA INS. (8018 portion)	\$ 7,271.00
ROAD & BRIDGE FICA/MED (8018)	\$ 145.00
REPAYMENT OF 2013 LOAN/TRANSFER (8018)	\$ 13,145.00
Transfer from 8018	\$ 1,422.93
Transfer from 6014 to 7014	\$ 2,500.00

TOTAL REVENUES: \$ 94,315.40

EXPENDITURES

Administration	42519.58
Assessor	0.00
Cemetery	0.00
Atty Fee for Service	125.00
Home Relief	300.00
Audit	2500.00
Insurance	3690.00
Social Security	8895.50
Illinois Income Tax	4925.96
Transfer from 7014 to 8018	10266.48
Transfer from 7014 to 6014	2500.00
UTILITIES	2016.60
CAPITAL OUTLAY (McGrath)	2025.00
MISCELLANEOUS (<1100.00)	3393.16

TOTAL EXPENDITURES: \$ 83,157.28

ENDING BALANCE	31-Mar-17	92598.15	FUND 7014	FUND 6014
			\$ 35,629.06	\$ 16,207.19
			\$ 3,024.96	\$ -
				\$ 37,736.94
		Sum	\$ 38,654.02	\$ 53,944.13

Draft		2014-2015	2015-2016	2016-2017
		<u>Actual</u>	<u>Actual</u>	<u>Budgeted</u>
6	<u>GENERAL ROAD FUND</u>			
	BEGINNING BALANCE	\$ -	\$ 46,509.29	\$ 81,187.96
	<u>REVENUES</u>			
311	Property Tax-Net	\$ 349,303.61	\$ 354,433.86	\$ 355,000.00
342	Replacement Tax	\$ -	\$ -	\$ -
351	Loan From Town Fund	\$ 10,000.00	\$ -	\$ -
374	Maintenance Fees	\$ -	\$ -	\$ -
381	Interest Income	\$ 23.08	\$ 27.08	\$ 25.00
382	Loan From Bank	\$ -	\$ 34,000.00	\$ -
389	Miscellaneous Income	\$ 36,439.71	\$ 4,602.78	\$ 4,000.00
	TOTAL REVENUES:	\$ 395,766.40	\$ 393,063.72	\$ 359,025.00
	TOTAL FUNDS AVAILABLE:	\$ 395,766.40	\$ 439,573.01	\$ 440,212.96
	<u>EXPENDITURES</u>			
6-11	Administration	\$ 35,448.08	\$ 28,325.45	\$ 31,870.00
6-45	Maintenance	\$ 313,809.03	\$ 330,059.60	\$ 404,500.00
	TOTAL EXPENDITURES:	\$ 349,257.11	\$ 358,385.05	\$ 436,370.00
	Contingencies			
	TOTAL APPROPRIATIONS:	\$ 349,257.11	\$ 358,385.05	\$ 436,370.00
	ENDING BALANCE	\$ 46,509.29	\$ 81,187.96	\$ 3,842.96

Draft

		2014-2015 <u>Actual</u>		2015-2016 <u>Actual</u>		2016-2017 <u>Budgeted</u>
6-11	<u>ADMINISTRATION</u>					
	<u>PERSONNEL</u>					
410	Salaries	\$ 14,535.02	\$	14,923.26	\$	15,000.00
451	Health Insurance	\$ -	\$	-	\$	-
453	Unemployment Insurance	\$ -	\$	-	\$	-
454	Worker's Compensation	\$ -	\$	-	\$	-
461	Social Security Contribution	\$ -	\$	-	\$	-
462	Medicare Contribution	\$ -	\$	-	\$	-
463	Retirement Contribution	\$ -	\$	-	\$	-
		\$ 14,535.02	\$	14,923.26	\$	15,000.00
	<u>CONTRACTUAL SERVICES</u>					
531	Accounting Service	\$ -	\$	-	\$	-
533	Legal Service	\$ -	\$	100.00	\$	500.00
551	Postage	\$ -	\$	6.21	\$	100.00
552	Telephone	\$ 2,125.81	\$	2,043.16	\$	4,000.00
553	Publishing	\$ -	\$	-	\$	-
554	Printing	\$ -	\$	86.60	\$	20.00
562	Travel Expenses	\$ 40.83	\$	-	\$	200.00
563	Training	\$ 120.00	\$	161.80	\$	200.00
591	Liability Insurance	\$ 7,271.00	\$	7,271.00	\$	7,300.00
592	General Insurance	\$ -	\$	-	\$	-
593	Risk Management Contribution	\$ -	\$	-	\$	-
599	Contract Payment	\$ 546.00	\$	402.00	\$	550.00
		\$ 10,103.64	\$	10,070.77	\$	12,870.00
	<u>COMMODITIES</u>					
651	Office Supplies	\$ 299.32	\$	470.10	\$	500.00
	<u>CAPITAL OUTLAY</u>					
830	Equipment	\$ 330.00	\$	500.00	\$	500.00
	<u>OTHER EXPENDITURES</u>					
914	Municipal Replacement Tax	\$ -	\$	-	\$	-
929	Miscellaneous Expense	\$ 10,180.10	\$	2,361.32	\$	3,000.00
		\$ 10,180.10	\$	2,361.32	\$	3,000.00
	TOTAL ADMINISTRATION:	\$ 35,448.08	\$	28,325.45	\$	31,870.00

Draft		2014-2015	2015-2016	2016-2017
		<u>Actual</u>	<u>Actual</u>	<u>Budgeted</u>
6-45	<u>MAINTENANCE</u>			
	<u>PERSONNEL</u>			
410	Salaries	\$ 50,766.94	\$ 52,981.63	\$ 50,000.00
451	Health Insurance	\$ -	\$ -	\$ -
453	Unemployment Insurance	\$ -	\$ -	\$ -
454	Worker's Compensation	\$ -	\$ -	\$ -
461	Social Security Contribution	\$ -	\$ -	\$ -
462	Medicare Contribution	\$ -	\$ -	\$ -
463	Retirement Contribution	\$ -	\$ -	\$ -
		-----	-----	-----
		\$ 50,766.94	\$ 52,981.63	\$ 50,000.00
	<u>CONTRACTUAL SERVICES</u>			
511	Maintenance Service-Building	\$ 14,943.01	\$ 3,964.80	\$ 20,000.00
512	Maintenance Service-Equipment	\$ 4,729.33	\$ 4,445.10	\$ 5,000.00
513	Maintenance Service-Vehicle	\$ 5,553.12	\$ 4,110.02	\$ 5,000.00
514	Maintenance Service-Road	\$ 97,987.16	\$ 128,020.53	\$ 100,000.00
516	Maintenance Service-Snow Removal	\$ 7,339.45	\$ 7,969.72	\$ 10,000.00
518	Maintenance Service-Bridge	\$ -	\$ -	\$ -
532	Engineering Service	\$ 20,102.00	\$ 1,210.00	\$ 10,000.00
571	Utilities	\$ 5,619.57	\$ 2,604.15	\$ 6,000.00
	Rentals	\$ 8,921.12	\$ 6,407.10	\$ 10,000.00
594	Contract Payment	\$ -	\$ -	\$ -
		-----	-----	-----
		\$ 165,194.76	\$ 158,731.42	\$ 166,000.00
	<u>COMMODITIES</u>			
611	Maintenance Supplies-Building	\$ 1,147.57	\$ 1,343.44	\$ 10,000.00
612	Maintenance Supplies-Equipment	\$ 8,057.80	\$ 3,963.56	\$ 4,000.00
613	Maintenance Supplies-Vehicle	\$ 4,842.33	\$ 8,774.94	\$ 10,000.00
614	Maintenance Supplies-Road	\$ 34,050.50	\$ 39,383.10	\$ 45,000.00
616	Maintenance Supplies-Snow Removal	\$ 1,397.08	\$ 919.50	\$ 5,000.00
618	Maintenance Supplies-Bridge	\$ -	\$ -	\$ -
652	Operating Supplies	\$ 6,381.73	\$ 6,248.87	\$ 8,000.00
655	Gasoline	\$ 2,807.22	\$ 2,876.87	\$ 4,000.00
656	Diesel Fuel	\$ 8,748.29	\$ 6,668.31	\$ 10,000.00
657	Lubricants	\$ 2,826.30	\$ 1,100.40	\$ 2,000.00
		-----	-----	-----
		\$ 70,258.82	\$ 71,278.99	\$ 98,000.00
	<u>CAPITAL OUTLAY</u>			
820	Building	\$ 2,880.25	\$ 1,384.06	\$ 2,000.00
830	Vehicle	\$ 22,293.04	\$ 42,081.34	\$ 5,000.00
840	Equipment	\$ 1,433.94	\$ -	\$ 80,000.00
		-----	-----	-----
		\$ 26,607.23	\$ 43,465.40	\$ 87,000.00
	<u>OTHER EXPENDITURES</u>			
929	Miscellaneous Expense	\$ 981.28	\$ 3,602.16	\$ 3,500.00
	TOTAL MAINTENANCE:	\$ 313,809.03	\$ 330,059.60	\$ 404,500.00

Page 1 of 1

**Wauponsee Township Board
Meeting Agenda
May 11, 2016
7:00pm at Township Road District
Office**

1. Call Meeting to Order
Pledge of Allegiance
2. Public Comment/ Statements
3. Approval of Minutes
4. Approval of Claims
5. Reports
Supervisor's
Highway Commissioner's
Clerk's
6. Old Business
7. New Business
Tentative Budgets and Budget Hearings
8. Adjournment

Next Meeting: June 8, 2016