

# Wauponsee Township Board Meeting Minutes

## April 12, 2016

The regular scheduled meeting of the Board of Trustees of Wauponsee Township of Grundy County, the State of Illinois was held on the above date at the Wauponsee Township Road and Bridge Office for the purpose of conducting normal business. The meeting immediately followed the Annual Meeting. Supervisor Fannin opened the meeting at 7:30 pm. The Pledge of Allegiance to the flag was completed at the start of the Annual Meeting.

The meeting attendance roll call results are shown below.

Trustees:	Jeff Carr	Physically Present
	Andy Chandler	Physically Present
	Tom Baker	Physically Present
	Neil Romines	Physically Present
Supervisor:	Steven Fannin	Physically Present
Road Commissioner:	Mark Doerfler	Physically Present

Residents Present:  
None

Public Comments  
None

Approval of Minutes

Meeting minutes for the March 9th meeting was presented. A motion to approve the minutes as presented was made by Trustee Romines and seconded by Trustee Baker. The motion passed on a voice vote.

### Approval of Claims

A motion was made by Trustee Chandler and seconded by Trustee Carr to authorize the Wauponsee Township Fund claims as presented by the Treasurer and the bank end of the period summary statement.

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Tom Baker	Yes
	Neil Romines	Yes
Supervisor:	Steven Fannin	Yes

The motion passed on a roll call vote.

A motion was made by Trustee Carr and seconded by Trustee Romines to authorize the Wauponsee Township Road and Bridge Fund claims as presented.

Trustees:	Jeff Carr	Yes
	Andy Chandler	Yes
	Tom Baker	Yes
	Neil Romines	Yes
Supervisor:	Steven Fannin	Yes

The motion passed on a roll call vote. The claim details are listed on the attachment to these minutes.

### Supervisor's Report

Supervisor Fannin had no report.

### Road Commissioner's Report

- Employee Mike Meloun has accepted employment at the 911 center and will remain as an employee on an on-call basis.
- Employee Rodney Jones is expected to be unavailable for about one month. A certification of his ability to return to work will be required before his return.
- Norman Township Road District are lined up as a backup in the event the Road Commissioner is not available.
- Ben Petro was hired to do some truck maintenance. After some questions from the Board, the Commissioner will verify bonding and insurance requirements are met.
- Two snow plows were sent off for sand blasting and painting.
- On May 5 an arborist will conduct a survey of ash trees in the Township.
- The new computers are in service; e-mail is still being worked on.
- Phone, fax and internet service have been moved to Comcast.

### Clerk's Report

No Report

### Old Business

#### Decision on Donation to Southard Drainage District

Following some discussion of the request made by Doug Foss at the last meeting the plan is to support the Drainage District with a donation of material or service rather than a cash donation. Examples of possible donations would be purchase some tile or a camera inspection of the underground tile.

### New Business

Commissioner Doerfler opened a discussion concerning the existing web site. The site needs some cleaning up and to be more professional in presentation. It could also be upgraded to assist in the management of the site. Mark plans to initiate the upgrade with a web site developer he knows.

Adjournment

Being no further business, Trustee Romines made a motion to adjourn the meeting. Trustee Carr seconded the motion, which carried on a voice vote. The meeting was adjourned at 8:15 PM.

Meeting minutes approved on May 11, 2016

- Trustee
- Trustee
- Trustee
- Trustee
- Supervisor

Minutes submitted by:

----- Township Clerk

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Welcome WAUPONSEE TOWNSHIP. You have **0** unread and **0** read messages. Your last login was April 11, 2016 10:54:00 AM

List of Accounts

Deposits (6)				142,943.07
Account	Description	Available	Current	
****6014	GENERAL ASSISTANCE	19,254.80	19,254.80	
****8018	ROAD & BRIDGE FUND & DISTRICT	47,944.29	47,944.29	
****7014	TOWN FUND	14,815.05	14,815.05	
****8118	ROAD & BRIDGE FUND & DISTRICT	13,019.38	13,019.38	
****7204	TOWN FUND	10,002.99	10,002.99	
*****1209	GENERAL ASSISTANCE		37,906.56	

Express Transfer

Transfer Detail

Transfer From: GENERAL ASSISTANCE \*\*\*\*6014 \$19,254.80

Transfer To: ROAD & BRIDGE FUND & DISTRICT \*\*\*\*8018 \$47,944.29

Transfer Amount:

Transfer Date: 04/13/2016

[Advanced Transfer Options](#) [Advanced Scheduled Transfers](#)

Transactions April 12, 2016

Account: GENERAL ASSISTANCE \*\*\*\*6014 \$19,254.80

Description	Amount	Balance
[0036] No History is available.		

Bill Pay

**Quickpay Zone**

**Calendar**

Blue dates are available. Today's date is bold.

@@DueDateDayNumber@@ Due Date.

a

loading

- [Pay Bills](#)
- [Popmoney](#)

Payments you make in Pay Bills appear on the

Go To: [Advanced Bill Payment Options](#)

Transaction Search

Search Criteria

Account: GENERAL ASSISTANCE \*\*\*\*6014 \$

Search: Date

From:

Thru:

**TOWNSHIP HIGHWAY COMMISSIONER'S MONTHLY REPORT  
TO  
COUNTY ENGINEER**

County of **GRUNDY**  
**WAUPONSEE** Township

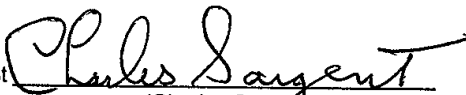
To: CRAIG CASSEM, County Engineer  
245 North Illinois Route 47  
Morris, Illinois 60450


Month of **APRIL 2016**

Date	Order No.	Payable to	For What	General Road & Bridge Fund
3.16.16	6899	Mike Meloun	Labor -- Gross\$661.50, IST\$24.81, Med\$9.59, FICA\$41.01	\$ 586.09
3.16.16	6900	Rodney Jones	Labor -- Gross\$1349.25, IST\$50.60, Med\$19.58, FICA\$83.65, Fed \$100	\$ 1,095.44
4.2.16	6901	Mike Meloun	Labor-- Gross\$1204.88, IST\$45.18, Med\$17.47, FICA\$74.70	\$ 1,067.52
4.2.16	6902	Rodney Jones	Labor -- Gross\$1401.75, IST\$52.57, Med\$20.33, FICA\$86.91	\$ 1,241.95
4.4.16	6903	Menards	CO Alarm, PVC For furnace discharge	\$ 99.88
4.4.16	6904	Kindelspire Auto	Truck Parts	\$ 46.68
4.4.16	6905	Sparrow Development	Fuel -- Gas	\$ 180.72
4.4.16	6906	US Postmaster	PO Box	\$ 140.00
4.4.16	6907	Bank Card Processing Center	Credit Card -- Brush Puller, Tools, Chipper Parts. OOMA	\$ 1,381.49
4.4.16	6908	Gordan Backus Glass & Lock	Door Service	\$ 77.70
4.4.16	6909	Illinois Public Works Mutual Aid Network	Annual Dues	\$ 100.00
4.4.16	6910	Nicor Gas	Natural Gas Service	\$ 321.38
4.4.16	6911	Hotsy Equipment Co	Car Wash Soap	\$ 432.70
4.4.16	6912	Com Ed	Electrical Service	\$ 327.02
4.4.16	6913	Lafarge	Sand for Salt Mix	\$ 213.20
4.4.16	6914	Fastenal	Boils for Snow Plows	\$ 62.85
4.4.16	6915	AT&T	Internet Service	\$ 50.00
4.4.16	6916	Troutman Excavating	Sand Hauling	\$ 551.25
4.4.16	6917	Mark Doerfler	Cell Phone Reimburse	\$ 100.00
4.4.16	6918	Mark Doerfler	Reimburse Office Supplies	\$ 35.37
4.12.16	6919	Grain Co FS	Fert for W. Southmor & Old Pine Bluff Rd	\$ 71.44
4.12.16	6920	Ben Petro	Truck #4 Service, steering Repair	\$ 275.00
<b>Monthly Total</b>				<b>\$ 8,457.68</b>

**Monthly Summary Of Receipts, Expenditures, & Balances**

Beginning Month Balance		
Receipts During Month	\$	8,457.68
Ending Month Balance	\$	(8,457.68)

Attest   
(Charles Sargent)

Signed   
(Mark W. Doerfler)

4/5/2016

**Budget 2015-2016:3**  
4/1/2015 through 3/31/2016 Using FY 2015-2016

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Category Description	4/1/2015 Actual	Budget	3/31/2016 Difference
<b>INCOME</b>			
Interest	27.08	25.00	2.08
Loan From Township	0.00	0.00	0.00
Misc. Deposit	4,602.78	34,000.00	-29,397.22
Standard Bank Loan	34,000.00	35,000.00	-1,000.00
Tax income	354,433.86	345,000.00	9,433.86
Transfer from Road and Bridge Savings	0.00	0.00	0.00
<b>TOTAL INCOME</b>	<b>393,063.72</b>	<b>414,025.00</b>	<b>-20,961.28</b>
<b>EXPENSES</b>			
Admin Capitol Outlay			
Equipment	500.00	500.00	0.00
Other Admin Capitol Outlay	0.00	0.00	0.00
<b>TOTAL Admin Capitol Outlay</b>	<b>500.00</b>	<b>500.00</b>	<b>0.00</b>
Admin Commodities			
Office Supplies	470.10	500.00	29.90
Other Admin Commodities	0.00	0.00	0.00
<b>TOTAL Admin Commodities</b>	<b>470.10</b>	<b>500.00</b>	<b>29.90</b>
Admin Contrcatual Service			
Contract Payment	402.00	550.00	148.00
Insurance	7,271.00	7,300.00	29.00
Leagal Service	100.00	500.00	400.00
Postage	6.21	100.00	93.79
Printing	86.60	100.00	13.40
Publishing	0.00	0.00	0.00
Telephone	2,043.16	2,150.00	106.84
Training	161.80	200.00	38.20
Traveling Expencc	0.00	200.00	200.00
Other Admin Contrcatual Service	0.00	0.00	0.00
<b>TOTAL Admin Contrcatual Service</b>	<b>10,070.77</b>	<b>11,100.00</b>	<b>1,029.23</b>
Admin Other	2,361.32	3,000.00	638.68
Admin Personnel			
Salaries	14,923.26	14,800.00	-123.26
Other Admin Personnel	0.00	0.00	0.00
<b>TOTAL Admin Personnel</b>	<b>14,923.26</b>	<b>14,800.00</b>	<b>-123.26</b>
GC Highway Commissioners	0.00	0.00	0.00
Maint Capitol Outlay			
Building	1,384.06	2,100.00	715.94
Equipment	0.00	2,000.00	2,000.00
Vehicle	42,081.34	43,000.00	918.66
Other Maint Capitol Outlay	0.00	0.00	0.00
<b>TOTAL Maint Capitol Outlay</b>	<b>43,465.40</b>	<b>47,100.00</b>	<b>3,634.60</b>
Maint Commodities			
Bridge	0.00	0.00	0.00
Building	1,343.44	1,500.00	156.56
Diesel Fuel	6,668.31	6,700.00	31.69
Equipment	3,963.56	4,000.00	36.44
Gasoline	2,876.87	3,000.00	123.13
Lubricants	1,100.40	2,000.00	899.60
Operating Supplies	6,248.87	6,300.00	51.13



**Budget 2015-2016:3**  
4/1/2015 through 3/31/2016 Using FY 2015-2016

4/5/2016

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Category Description	4/1/2015 Actual	Budget	3/31/2016 Difference
Road	39,383.10	40,000.00	616.90
Snow Removal	919.50	1,000.00	80.50
Vehicle	8,774.94	8,800.00	25.06
Other Maint Commodities	0.00	0.00	0.00
<b>TOTAL Maint Commodities</b>	<b>71,278.99</b>	<b>73,300.00</b>	<b>2,021.01</b>
<b>Maint Contractual Service</b>			
Bridge	0.00	0.00	0.00
Building	3,964.80	4,000.00	35.20
Contract Payment	0.00	0.00	0.00
Engineering Services	1,210.00	1,300.00	90.00
Equipment	4,445.10	4,500.00	54.90
Rentals	6,407.10	6,500.00	92.90
Road	128,020.53	129,600.00	1,579.47
Snow Removal	7,969.72	8,000.00	30.28
Utilities	2,604.15	2,500.00	-104.15
Vehicle	4,110.02	5,000.00	889.98
Other Maint Contractual Service	0.00	0.00	0.00
<b>TOTAL Maint Contractual Service</b>	<b>158,731.42</b>	<b>161,400.00</b>	<b>2,668.58</b>
<b>Maint Other</b>			
Miscellaneous Expece	774.39	900.00	125.61
Other Maint Other	35,287.77	35,000.00	-287.77
<b>TOTAL Maint Other</b>	<b>36,062.16</b>	<b>35,900.00</b>	<b>-162.16</b>
<b>Maint Personnel</b>			
Salaries	52,981.63	52,300.00	-681.63
Other Maint Personnel	0.00	0.00	0.00
<b>TOTAL Maint Personnel</b>	<b>52,981.63</b>	<b>52,300.00</b>	<b>-681.63</b>
<b>TOTAL EXPENSES</b>	<b>390,845.05</b>	<b>399,900.00</b>	<b>9,054.95</b>
<b>OVERALL TOTAL</b>	<b>2,218.67</b>	<b>14,125.00</b>	<b>-11,906.33</b>

**Wauponse Township Board  
Meeting Agenda  
April 12, 2016  
7:30pm at Township Road District  
Office**

The regular meeting will follow the Annual Meeting

1. Call Meeting to Order  
Pledge of Allegiance
2. Public Comment/ Statements
3. Approval of Minutes
4. Approval of Claims
5. Reports  
Supervisor's  
Highway Commissioner's  
Clerk's
6. Old Business
7. New Business  
Decision on Southard Drainage District Donation
8. Adjournment

**Next Meeting: May 11, 2016**