

Wauponsee Township Annual Meeting April 14, 2015 at 7:00pm Township Road District Office

- The meeting was called to order at 7:00 PM by Township Clerk Sargent. There were eight electors present at the meeting; all were registered Township voters.
- Township Clerk Sargent opened the meeting with the Pledge of Allegiance.
- Township Clerk Sargent opened the floor for nominations for meeting Moderator. Neil Romines was nominated by Jeff Carr and seconded by Tom Sparrow. Eric Frobish was nominated by Tom Baker and seconded by Neil Romines. Since there were no other nominations, Clerk Sargent called for a show of hands vote.
Neil Romines was elected as Moderator by a majority vote.
Township Clerk Sargent administered the Moderator Oath.
- Moderator Romines appointed Township Clerk Sargent as the meeting secretary.
- Moderator Romines opened the annual Township Meeting for business.
- The minutes for the last annual meeting were read.
Tom Baker made a motion to approve the minutes as read.
Jeff Carr seconded the motion, which was unanimously approved on a voice vote.

- The Annual Supervisors Report was presented for review by the electors. Clerk Sargent provided an overview of the report content. Jeff Carr made a motion to approve the report. Neil Romines seconded the motion, which was unanimously approved on a voice vote. (Copy attached)
- The Annual Road Commissioner's Financial Report was presented for review. Mark Doerfler presented the details of the report. Tom Baker made a motion to approve the report. Jeff Carr seconded the motion, which was approved on a voice vote. (Copy attached)
- A motion was made by Neil Romines and seconded by Jeff Carr to allocate \$500 to charitable donations. The money is to be disbursed when requested and approved by the Board. The motion carried on a unanimous voice vote.
- Moderator Romines opened the floor for discussion of the long term plans for the old township hall at 20 E Southmor Rd. Moderator Romines presented a summary of information the Board developed for the discussion.(Summary attached) The planned use of the property would be for storage of Road District material such as pipes etc. The land would not be sold, only the building. Currently the Road District is renting storage space elsewhere.

Township attorney Eric Frobish provided a summary of the possible options available to the township. One is to consider the building as real estate. The requirements of this option would include news paper legal notifications, an appraisal of the building, and the bid process. It is likely this option would require township fund expense if the building could be sold at all.

The second option is to consider the building personnel property. With this option there are no requirements other than approval by the Board. Since the objective is to remove the building and retain ownership of the land, this was the recommended option.

Bonnie Kodrick pointed out there could be liability issues for the township if someone got hurt removing the building. Moderator Romines acknowledged this fact and indicated this would be addressed in any removal contract.

Jeff Carr made a motion consider the township building personnel property. Tom Baker seconded the motion. The motion passed on majority voice vote.

- Moderator Romines opened the floor for discussion of the merits of developing a Neighbor Watch Program in the various neighbors within the Township.
There were questions on what is a neighbor hood watch program, would the county sheriff's department be involved, who puts the signs up? With no motion to take any action the agenda item was tabled.
- Having completed the meeting agenda, Neil Romines made a motion to adjourn the meeting, which was seconded by Jeff Carr. The motion carried on a voice vote. The meeting adjourned at 7:45 PM.

Meeting Minutes submitted by -----
Township Clerk- Charles Sargent

Approved by :-----
Moderator- Neil Romines

ANNUAL TOWN MEETING

NOTICE IS HEREBY GIVEN

To the legal voters, residents of the Town of Wauponsee Township in the County of Grundy and State of Illinois, that the **Annual Meeting** of said Town will take place on

Tuesday, April 14, 2015

at the hour of 7:00 o'clock P.M. at the Wauponsee Township Road District Office (South side of Southmor Road at Route 47) for the transaction of the miscellaneous business of the said town; and after a Moderator having been elected, will proceed to hear and consider reports of officers, and decide on such measures as may, in pursuance of law, come before the meeting; and especially to consider and decide the following:

Annual Supervisor's Report, Road Commissioner's Annual Report, Charitable Donations, Removal of the old township hall at 20 E Southmor, the establishment of a Neighborhood Watch Program

The regular April monthly meeting of the Board of Trustees will be held at 7:45 PM following the Annual Meeting.

Dated March 10, 2015


Town Clerk

**Wauponsee Township
Annual Meeting Agenda
April 14, 201~~4~~⁵ at 7:00pm
Township Road District Office**

1. Meeting Called to Order/ Pledge of Allegiance
2. Election of Moderator / Administration of Oath
3. Appointment of Secretary
4. Motion to open meeting
5. Meeting Minutes Read for approval
6. Discussion of Annual Supervisor's Report
7. Road Commissioner's Annual Report
8. New Business
 - Charitable Donations from Township
 - Decision on long term plans for old township hall(20 E Southmor)
 - Establishment of a Neighborhood Watch Program
9. Moderator Announcement of Meeting Adjournment

SUPERVISOR/TREASURER FINANCIAL STATEMENT
WAUPONSEE TOWN FUND
 FISCAL YEAR ENDING MARCH 31, 2015

Beginning Balance: April 1, 2014	Checking	\$ 35,629.06
	Savings	\$ 3,024.96
	TOTAL	\$ 38,654.02
REVENUES 2014-15		\$ 100,579.67
Total REVENUES 2014-15		\$ 186,208.73
EXPENDITURES 2014-15		\$ 108,084.25
TOTAL EXPENDITURES 2014-15		\$ 108,084.25
Ending Balance March 31, 2015	Checking	\$ 28,124.48
	Savings	\$ 10,001.84
	TOTAL	\$ 38,126.32

WAUPONSEE ROAD & BRIDGE FUND
 FISCAL YEAR ENDING MARCH 31, 2015

Beginning Balance: April 1, 2014	Checking	\$ 18,021.57
	Savings	\$ 999.41
	TOTAL	\$ 19,620.98
REVENUES 2014-15		\$ 403,997.13
Total REVENUES 2014-15		\$ 422,618.70
EXPENDITURES 2014-15		\$ 403,039.07
TOTAL EXPENDITURES 2014-15		\$ 403,039.07
Ending Balance March 31, 2015	Checking	\$ 19,579.63
	Savings	\$ 41,011.68
	TOTAL	\$ 60,591.31

WAUPONSEE GENERAL ASSISTANCE FUND

FISCAL YEAR ENDING MARCH 31, 2015

Beginning Balance: April 1, 2014		\$ 16,207.19
		\$ 37,758.81
	TOTAL	\$ 53,966.00
REVENUES 2014-15	\$ 2,802.44	
Total REVENUES 2014-15		\$ 56,768.44
EXPENDITURES 2014-15	\$ 1,007.94	
TOTAL EXPENDITURES 2014-15		\$ 1,007.94
Ending Balance March 31, 2015	Checking	\$ 18,001.69
	Savings	\$ 37,832.51
	TOTAL	\$ 55,834.20

Summary of Recent History and Potential Options for the Old Township Hall

- **Board discussions began during the year 2000 on the plans to relocate the Township Hall. The relocation was associated with the plans to widen Rt 47.**
- **On July 2002 the Board made the decision to move the township hall from its place on E Southmor to its current location.**
- **On September 8, 2004 the Board was notified that the Township voting place would be at the FCC due to handicapped voter accessibility issues with the Waupunsee Township Hall. (Federal and State statutes)**
- **In June 2011 the Board moved all Township records and meetings to the Road District Garage and Office building. Subsequently heating , AC lighting were discontinued.**
- **Discussions began in 2014 on what the long term plans should be for the building.**
- **The township attorney was contacted for legal advice in September 2014**
- **In November the Board made the decision to bring the decision on the long term plans for the building to the electors at the annual meeting.**
- **The possibility that the building is historical bldg was investigated and found not to be registered historical site.**
- **The Morris Historical Society was contacted to see if there was any interest in the building. No interest was expressed.**
- **An appraisal of the building value has not been done since it would be an expense and the long term plans for the building are pending the outcome of this meeting.**

FORM 442

Bears Printing Company, Springfield, Illinois

OATH OF MODERATOR OF TOWN MEETING

STATE OF ILLINOIS
Town of Waugonsee, } ss.
Grundy County }

I do solemnly swear that I will faithfully and impartially discharge the duties of Moderator at
this Town Meeting, so help me God.

M. M. Romnes
(Moderator)

Signed and sworn to before me on

April 14, 2015
Charles Sargent
(Town Clerk or Chairman, etc.)

DCEO #38 (Revised 11/12)

HIGHWAY COMMISSIONER'S ANNUAL REPORT

___General Road and Bridge FUND

To the Board of Trustees, Wauponsee Township _____
County, Illinois.

I, Mark W. Doerfler Highway Commissioner of Wauponsee Township _____

Read District Grouty County, Illinois, being duly sworn, depose and say

that the following statement is a correct report for the fiscal year beginning April, 2014
and ending March 31, 2015.

BEGINNING BALANCE 1-Apr-14 \$ 19,620.98

REVENUES

Property Tax	\$ 340,694.62
Replacement Tax	\$ 6,767.09
Interest Income	\$ 23.08
Social Security Fund	\$ 2,750.70
Transfer from Savings 7014	\$ 18,860.72
Miscellaneous Income	\$ 31,576.71
	\$ -

TOTAL REVENUES: \$ 400,372.92

EXPENDITURES

Administration	\$ 35,448.08
Maintenance	\$ 313,809.03
Bridges	\$ -
Equipment	\$ -
Building	\$ -
Audit	\$ -
Insurance	\$ -
Illinois Municipal Retirement	\$ -
Social Security	\$ -
	\$ -

TOTAL EXPENDITURES: \$ 349,257.11

ENDING BALANCE 31-Mar-15 \$ 70,736.79

4/1/2016

Budget 14-15
4/1/2014 through 3/31/2015 Using 2014-2015

4/1/2014

Category Description

Actual

Budget

3/31/2015
Difference

Category Description	Actual	Budget	3/31/2015 Difference
Interest	23.09	30.00	-6.92
Loan From Township	10,000.00	10,000.00	0.00
Misc. Deposit	36,438.71	27,187.50	9,252.21
Tax Income	349,303.51	352,000.00	-2,696.49
Admin: Capital Outlay			
Equipment	-330.00	-500.00	170.00
TOTAL Admin Capital Outlay	-330.00	-500.00	170.00
Admin Commodities			
Office Supplies	-298.32	-300.00	0.68
TOTAL Admin Commodities	-298.32	-300.00	0.68
Admin Contractual Service			
Contract Payment	-546.00	-500.00	-46.00
Insurance	-7,271.00	-7,300.00	29.00
Legal Services	0.00	-500.00	500.00
Postage	0.00	-100.00	100.00
Printing	0.00	-100.00	100.00
Telephone	-2,125.81	-2,400.00	274.19
Training	-120.00	-100.00	-20.00
Traveling Expense	-40.83	-200.00	159.17
TOTAL Admin Contractual Service	-10,103.64	-11,200.00	1,096.36
Admin Other	-10,180.10	-10,000.00	-180.10
Admin Personnel			
Salaries	-14,535.02	-14,500.00	-35.02
TOTAL Admin Personnel	-14,535.02	-14,500.00	-35.02
Maint Capital Outlay			
Building	-2,880.25	-5,000.00	2,119.75
Equipment	-1,433.94	-5,000.00	3,566.06
Vehicle	-22,283.04	-41,000.00	18,716.96
TOTAL Maint Capital Outlay	-26,607.23	-51,000.00	24,392.77
Maint Commodities			
Bridge	0.00	-2,500.00	2,500.00

4/13/2015

Budget 14-15
4/1/2014 through 3/31/2015 Using 2014-2015

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Category Description	4/1/2014		3/31/2015	
	Actual	Budget	Difference	
Building	-1,147.57	-3,000.00	1,852.43	
Diesel Fuel	-8,748.25	-10,000.00	1,251.71	
Equipment	-8,057.80	-8,000.00	-57.80	
Gasoline	-2,807.22	-5,000.00	2,192.78	
Lubricants	-2,826.30	-5,000.00	1,173.70	
Operating Supplies	-5,381.73	-7,000.00	1,618.27	
Road	-34,050.50	-47,048.50	12,998.00	
Snow Removal	-1,397.08	-7,000.00	5,602.92	
Vehicle	-4,842.33	-5,000.00	157.67	
TOTAL Maint Commodities	-70,258.82	-87,649.50	17,290.68	
Maint Contractual Service				
Building	-14,943.01	-15,000.00	56.99	
Engineering Services	-20,102.00	-20,500.00	398.00	
Equipment	-4,729.32	-8,000.00	3,270.67	
Rentals	-8,921.12	-10,000.00	1,078.88	
Road	97,987.18	-100,000.00	2,012.82	
Snow Removal	-7,339.45	-10,000.00	2,660.55	
Utilities	-5,618.57	-5,000.00	-518.57	
Vehicle	-5,553.12	-8,000.00	2,446.88	
TOTAL Maint Contractual Service	-165,194.75	-174,600.00	9,306.22	
Maint Other				
Miscellaneous Expense	-981.28	-5,000.00	4,018.72	
TOTAL Maint Other	-981.28	-5,000.00	4,018.72	
Maint Personnel				
Salaries	-50,766.94	-45,000.00	-5,766.94	
TOTAL Maint Personnel	-50,766.94	-45,000.00	-5,766.94	
TOTAL Unassigned	46,508.29	-20,332.00	66,841.29	
OVERALL TOTAL	46,508.29	-20,332.00	66,841.29	